



AGENDA

SCHOOL PLANNING WORK GROUP

Meeting Location: Swisher Building

509 East Avenue S., Clearwater

April 3, 2006, at 1:30pm

- ✓ Welcome and Introductions
- ✓ Summary of February 28, 2006 Meeting
- ✓ Draft Updates to the Existing Interlocal Agreement regarding:
 - Procedure and Timetable for developing Public School Facility Element (PSFE)
 - Procedure to amend PSFEs so they remain coordinated and consistent with one another
 - Incorporating a Level of Service Standard and a process to amend the LOSS
 - Uniform, district-wide procedure for implementing school concurrency
- ✓ Status of School Concurrency Exemption Applications
- ✓ Next Meeting Date



MEETING SUMMARY

SCHOOL PLANNING WORK GROUP

Swisher Building - 509 East Avenue S., Clearwater

April 3, 2006, at 1:30pm

Welcome and Introductions

Gordon Beardslee welcomed everyone to the School Planning Work Group, asked everyone to sign the sign-in sheet, and then introductions were made around the table.

Summary of February 28, 2006 Meeting

It was noted that there are two “Jim’s” in the work group and it needs to be clear in the minutes which one was speaking. Jim Underhill then noted that the minutes should have stated that developers have the ability to meet with the School Board to discuss projects and their potential impacts, but there is not currently a specific process by which to do this.

Draft Updates to the Existing Interlocal Agreement (ILA):

Gordon stated that drafts from the pilot communities should be available from DCA within the next few weeks. He is hoping to use these to address questions about charter schools and proportionate share.

Gordon then reviewed the draft revisions he had made to the ILA, based on the discussions at the last meeting. He suggested creating one element that the County and all of the municipalities will use. He noted also that we need to incorporate a Level of Service standard, and a process to amend the standard if necessary. The process needs to be uniform and district-wide. In reference to Section 6 of the draft ILA, the question was raised as to how individual municipalities will incorporate the School Board’s Five-Year Work Program into their Capital Improvements Element (CIE). Gordon stated that they can amend their CIE annually by referencing the Five-Year Work Program. Larry suggested that they should only reference projects applicable to their jurisdiction and that most have a threshold for inclusion in their CIE’s. Larry also wanted to know how the School Board defines capital project. Frank noted there needs to be clarification on a portion of the existing ILA to better define renovations, remodeling, maintenance, and new construction. Gordon suggested creating a definition section to accommodate any terms needing clarification. Marshall suggested not including terms that do not affect school capacity, such as the Department of Education definition for renovations. Ron stated that because the intent of this process is to achieve better coordination throughout municipalities, we don’t want to exclude any terminology that could potentially be relevant.

It was noted that many of the “new” schools being built are to move students out of the relocatables and are not to accommodate new student population growth. Karl asked if we needed to address the

issue of school closures in the ILA. Jim Miller stated that even when the School Board abandons a building as a school use, they do not eliminate the stock but would use them for other programs. Gordon stated that school closures are covered in Item 2a of the ILA and that the School Board will notify the local governments affected in the case of a school closure.

Ron suggested a change to the draft ILA in Item 8d, stating that the term “will” should be changed to the term “may”. The change was accepted by the group.

Gordon explained that Item 9 creates a process to amend local elements and stay coordinated. Noting that the 1906 Committee is a subcommittee of the MPO, Larry asked if this would more appropriately be a Countywide Planning Authority function. There was discussion at this point regarding the 1906 Committee and their membership and ongoing roll. Steve indicated the committee was an outgrowth of the School Safety Committee and was comprised of school officials and elected officials. Steve also noted the 1906 Committee has an annual meeting which could serve as the venue to discuss questions and appeals. Sharon asked if there should be a timeframe in which the 1906 committee must respond to the cities or County. Larry stated that an Item 9e needs to be added to address the possibility that the group might decide “no” on a proposal. Steve stated that they can look at amendments once per year and that this is already in the ILA in Section 16. Jim Miller stated they should make the process as open as possible because when structure is added they will be tied to a timeline. He suggested creating the timeline at the hearing for the amendment. Marshall stated that we need to determine how the public will be notified of these hearings.

In reference to Item 10, Gordon asked when the School Board would put out its LOS Conditions Report. Marshall said they calculate the capacity a few weeks after school starts and that they would produce the report by service area in the fall of each year. The suggestion was made to divide Item 10 into two parts creating “Item 10 Adopted Level of Service Standard” and “Item 11 School Capacity Study”, and renumbering all the following items in the ILA. Gordon stated he would add another subsection to address adjacent service area capacity.

The School Board will edit the new Item 12, old Item 11 and submit drafts of standards and criteria for evaluating the adjustment of Choice Attendance Area boundaries.

Gordon explained that new Item 13/old Item 12 specifically refers to the financial feasibility of the element. The similarity of Items 9 and this section was noted and Gordon stated he may combine them into one item. Larry stated that we will need to create an Item 13e, similar to that of the Item 9e.

Jim Miller suggested to the group that the School Board look at the draft of new Item 14, old Item 13 and return at the next meeting with comments. Larry questioned 14e, asking how the local governments are to determine whether there is adequate school capacity. Gordon replied they would determine this based on the LOS Conditions Report created by the School Board each fall. This raised the question of how to keep track of the approved developments and remaining capacity. Jim Miller stated that the School Board would come back next meeting with a proposal to address the tracking of developments and remaining capacity.

Jeffrey Dow reviewed his suggestions for School Element language. Paul asked how they are to determine the number of potential students created by a new development. Marshall stated that municipalities will have to use a predetermined multiplier and ask for more specific information from developers in order to determine number of potential students created. Jim Underhill stated they are working on creation of new bedroom multipliers.

Steve stated that Item 17 in the ILA presupposes a School Board representative at each LPA meeting throughout all the municipalities and the County. He asked that it be clarified to state that they may attend but it is not required.

Gordon stated he will present the draft ILA to the 1906 Committee on May 1st and hopes to have information on proportionate fair share by the next School Planning Work Group meeting.

Status of School Concurrency Exemption Applications

Liz Freeman stated that the packet of completed forms had been sent to the DCA. The School Board noted they had not yet approved the applications for Kenneth City and South Pasadena because they did not yet have accurate data to calculate the student population from those municipalities. Liz stated that all of the other applications should go through without any problems, except perhaps Redington Shores which had a large number of new residential units resulting from annexation.

Next Meeting Date

The next meeting will be held on Tuesday, April 25 at 1:30 PM.