

CONTRACT REVIEW TRANSMITTAL SLIP

PROJECT: Declare Surplus and Authorize Disposition of Miscellaneous County-Owned Equipment - Non-Rolling Stock **ESTIMATED**

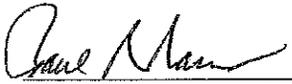
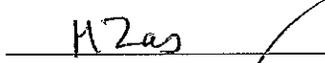
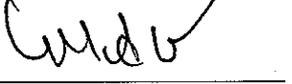
EXPENDITURE/REVENUE:

TYPE: (X) Auction () Donation \$ _____
 () Sale () Other (Circle appropriate choice above.)

In accordance with the policy guide for Contract Administration, the attached documents are submitted for your review and suggested comments and/or changes.

- *To assist other reviewers in this process, please mark your comments and/or suggested changes directly upon the document itself in INK.*
- *So that we can correctly identify which are your comments on this form, please indicate the page numbers that correspond to your suggested changes and/or comments.*

Upon completion of your review, please complete the Contract Review Transmittal Slip below and call _____, ext. _____ so that it can be picked up and taken to the next Review Authority on the list.

<u>Review Authority</u>	<u>Review Date</u>	<u>Review Signature</u>	<u>Corres. Pg. #'s to Document</u>	<u>Comments Included/Addressed (Date)</u>
Real Est. Mgmt. (Paul S. Sacco)	5/23/11		_____	_____
Finance (Anne Lawler)	5/26/11		_____	_____
Legal (Michael Zas)	5/27/11		_____	_____
County Admin. (Mark Woodard)	5/31/11		_____	_____

Please return to Real Estate Management Department, Facility Planning Division by _____
 All inquiries should be made to _____ at telephone extension 43496.