



Staff Report

File #: 15-744, **Version:** 1

Agenda Date: 11/24/2015

Subject:

Receipt and file report of non-procurement items delegated to the County Administrator.

Recommended Action:

Acceptance of receipt and file report of non-procurement items delegated to the County Administrator.

Strategic Plan:

Deliver First Class Services to the Public and our Customers

5.2 Be responsible stewards of the public's resources.

5.3 Ensure effective and efficient delivery of county services and support.

Summary:

Attached is a list of items in alphabetical order by submitting department and the date the County Administrator executed the document. Only fully executed, complete items are filed on this report, resulting in a timing difference in filing of some items if the County Administrator executes the document prior to the other party.

Background Information:

The Board of County Commissioners (Board) granted authority to the County Administrator to approve and sign certain documents per §2-62, Pinellas County Code. This delegated authority includes, but is not limited to: contracts, interlocal agreements, intergovernmental contracts, grant agreements not to exceed \$250,000, change orders not exceeding 10% of the amount awarded by the Board or \$250,000, whichever is less, grant applications for grants from state or federal agencies in amounts not to exceed \$1,000,000, temporary licenses, options of renewal under same terms and conditions and releases of lien and mortgage paid in full. The items approved by the County Administrator are filed as a consent agenda item with the Board at least quarterly.

Fiscal Impact:

List of items approved by the County Administrator.

Staff Member Responsible:

Paul S. Sacco, Assistant County Administrator

Partners:

N/A

Attachments:

Attachment 1 - 11.24.15 Delegated Log

List of Delegated Items Approved by the County Administrator
Board of County Commissioners' (BCC) Agenda
November 24, 2015

	Department	Item	Dollar Value	Approval Date
1.	Airport	Non-tenant rental car business permit with Payless Car Rental, Inc. for operations of non-tenant car rental business at St. Pete-Clearwater International Airport	\$600.00 annual revenue, for three (3) years	10.5.15
2.	Convention and Visitors Bureau Legistar File: 15-421	Rental Agreement and Sweetwater Branch Inn rules and regulations for a meetings and conventions department client social and networking event, including indemnification provisions	\$2,728.00	10.19.15
3.	Convention and Visitors Bureau Legistar File: 15-403	Grant Agreement with the Florida Sports Foundation (FSF) for the USA BMX Gator Nationals-Supercross Series	\$9,000.00 revenue	10.14.15
4.	Convention and Visitors Bureau Legistar File: 15-322	Tourism Promotion Agreements with (a) John's Pass Village Association, Inc. for the John's Pass Seafood Festival (b) Northeast Exchange Club of St. Petersburg, Florida, Inc. for Ribfest	(a) \$65,000.00 (b) \$100,000.00	10.12.15
5.	Convention and Visitors Bureau Legistar File: 15-425	Insertion Orders with Northstar Travel Media, LLC, for digital and print advertisements, including indemnification provisions	\$25,000.00	10.12.15
6.	Convention and Visitors Bureau Legistar File: 15-321	Grant Application with FSF for the USA BMX Gator Nationals-Supercross Series	\$15,000.00 requested funds	10.7.15
7.	Economic Development Legistar File: 15-553	Memorandum of Understanding (MOU) with the U.S. Small Business Administration for a Regional Export Finance Manager	N/A	10.28.15
8.	Emergency Management	Modification to a Grant Agreement with the State of Florida Division of Emergency Management for reinstatement, extension and correction of contract start date	\$20,802.00 revenue	9.14.15
9.	Human Resources	Amendment No. 3 to the Agreement with Florida State University for the Certified Public Manager Program	\$56,000.00	11.4.15

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10.	Human Services	MOU for participation in the Navigator Grant Program with a) Highpoint Neighborhood Family Center b) James B. Sanderlin Family Center c) Lealman Asian Neighborhood Family Center d) Dr. Martin Luther King Jr. Neighborhood Family Center e) Greater Ridgecrest Area Youth Development Initiative f) Safety Harbor Neighborhood Family Center	N/A	11.3.15
11.	Human Services Legistar File: 15-356	Notice of Grant Award with the Bureau of Justice Assistance for Elevate: Raising Problem Solving to Another Level	\$299,491.19 revenue, funding allocated over three (3) year period	10.26.15
12.	Human Services Legistar File: 15-449	Agreement with Enroll America to provide training and follow-up services for the Navigators program	N/A	10.26.15
13.	Human Services	Social Action Grant Funding Agreements for Fiscal Year (FY) 2016 with a) Community Action Stops Abuse, Inc. b) Community Law Program, Inc. c) Daystar Life Center, Inc. d) Neighborly Care Network, Inc. e) Operation Hope of Pinellas, Inc. f) Religious Community Services, Inc. g) Society of St. Vincent De Paul, Inc. h) St. Petersburg Free Clinic, Inc. i) Suncoast Epilepsy Association, Inc. j) Tarpon Springs Shepherd Center, Inc. k) The Salvation Army of St. Petersburg, FL l) WestCare Gulfcoast-Florida, Inc. (WestCare)	a) \$25,000.00 b) \$13,650.00 c) \$30,000.00 d) \$96,000.00 e) \$30,000.00 f) \$65,000.00 g) \$72,000.00 h) \$55,000.00 i) \$18,000.00 j) \$30,000.00 k) \$55,000.00 l) \$30,000.00	10.15.15
14.	Human Services Legistar File: 15-287	Grant Application with the Agency for Health Care Administration, State of Florida for community and primary care services	\$540,654.00 requested funds	9.30.15
15.	Human Services Legistar File: 15-105	Amendment No. 2 to the FY 2015 Funding Agreement with WestCare for the Turning Point Shelter and Inebriate Receiving Facility	\$100,000.00	9.30.15

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16.	Human Services	Amendment No. 3 of FY 2015 contract with the Florida Department of Health for the operation of the Pinellas County Health Department	N/A	10.5.15
17.	Human Services	Notice of Grant Award with the Health Resources Services Administration for the Healthcare for the Homeless Program – supplemental award for project period extension	\$54,021.00 revenue	10.2.15
18.	Human Services	Data Collaborative Funding Agreement with the University of South Florida – Florida Mental Health Institute for the Pinellas County Data Collaborative	\$20,000.00	10.2.15
19.	Justice and Consumer Services Legistar File: 15-251	Grant Award with the Office of Justice Programs for the DNA Capacity Enhancement and Backlog Reduction Program	\$85,380.00 revenue, FY 2016 \$203,872.00 revenue, FY 2017	10.12.15
20.	Justice and Consumer Services	Grant Agreements for the Drug and Alcohol Abuse Trust Fund with (a) Aids Service Association of Pinellas, Inc. (b) Boley Centers, Inc. (c) Directions for Mental Health, Inc. dba Directions for Living (d) Family Resources, Inc. (e) Operations PAR, Inc. (f) Personal Enrichment through Mental Health Services, Inc. (g) Pinellas Ex-Offender Re-entry Coalition, Inc. (h) Suncoast Center, Inc. (i) Tampa Crossroads, Inc. (j) WestCare	 (a) \$1,000.00 (b) \$5,000.00 (c) \$5,000.00 (d) \$8,000.00 (e) \$2,800.00 (f) \$5,000.00 (g) \$5,200.00 (h) \$7,000.00 (i) \$7,000.00 (j) \$7,000.00	10.5.15
21.	Justice and Consumer Services	Interlocal Agreement with the Pinellas County Sheriff's Office for the FY 2016 Safe Harbor Project	\$210,000.00	10.2.15
22.	Justice and Consumer Services	Interlocal Agreement with the Guardian Ad Litem Program Office for the Sixth Judicial Circuit's Guardian Ad Litem	\$55,260.00	9.28.15

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23.	Parks and Conservation Resources	Reaffirmation letter to the MOU with the University of Florida Institute of Food and Agricultural Sciences for salary and fringe	\$357,362.33	10.26.15
24.	Parks and Conservation Resources Legistar File: 15-437	Modifications to the Grant Agreement with the U.S. Department of Homeland Security for BioWatch Program	N/A	10.26.15
25.	Parks and Conservation Resources	Funding Agreement with Tampa Bay Estuary Program for Fort De Soto Park Hydrological Enhancement/Recirculation Project	\$168,500.00 revenue	9.28.15
26.	Parks and Conservation Resources	Amendment No. 1 to the Agreement with the Pinellas County Metropolitan Planning Organization to serve as direct eligible recipient, on behalf of Parks and Conservation Resources, for grant funding from the Federal Transit Administration for the Fort De Soto bay pier/dock replacement	\$1,000,000.00 grant revenue; \$400,000.00 County match	9.10.15
27.	Public Works Legistar File: 15-532	Amendment No. 1 for a time extension for the Agreement with the Florida Department of Environmental Protection (FDEP) for the Treasure Island Beach nourishment project	N/A	10.26.15
28.	Public Works Legistar File: 15-535	Time only extension to the Transportation Regional Incentive Program (TRIP) Agreement with the Florida Department of Transportation (FDOT) for the Gulf Boulevard advanced traffic management system/intelligent transportation system (ATMS/ITS)	N/A	10.26.15
29.	Public Works Legistar File: 15-536	Time only extension to the TRIP Agreement with FDOT for the State Road (SR) 586 (Curlew Road) ATMS/ITS project from Alternate U.S. 19 to SR 584 (Tampa Road)	N/A	10.26.15
30.	Public Works Legistar File: 15-270	Jolley Trolley Service Agreement for the North County Coastal Route with a) Jolley Trolley Transportation of Clearwater, Inc. b) Clearwater Downtown Development Board c) City of Tarpon Springs d) City of Dunedin e) City of Clearwater	\$33,963.00	10.19.15

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31.	Public Works	TRIP Agreement with FDOT for design services of ATMS/ITS project on alternate U.S. 19 South from U.S. 19 to SR 60	\$150,000.00 revenue	9.15.15
32.	Public Works	TRIP Agreement with FDOT for design services of ATMS/ITS project on alternate U.S. 19 North from SR 60 to the Pasco County Line	\$175,000.00 revenue	9.15.15
33.	Public Works	Interlocal Agreement with FDOT for water quality and biological monitoring	\$20,000.00 per year for five (5) years	8.21.15
34.	Public Works	Amendment No. 3 to the Grant Agreement with FDEP for the Lake Seminole Regional Alum Treatment Facility – Sub Basin 2	N/A	9.4.15
35.	Real Estate Management	Natural Gas Pipeline Easement with Florida Gas Transmission Company, LLC for the relocation of an underground transmission line	\$2,900.00 revenue	11.2.15
36.	Real Estate Management	Amendment No. 3 to the Lease Agreement with Kadoura & Co, LLC for a lease extension at the Young-Rainey STAR Center (STAR Center)	\$11,503.32 annual revenue	10.28.15
37.	Real Estate Management	License Agreement with the Pinellas County Homeless Leadership Board, Inc. for the use of space at the County-owned building located at 647 1 st Avenue North in St. Petersburg	N/A	10.12.15
38.	Real Estate Management	General Release with PSREG Gateway North, LLC for termination of drainage and utility easements	\$750.00 revenue	10.11.15
39.	Real Estate Management	First Amendment to the Lease Agreement with Tattle-Trail, LLC for a lease extension at the STAR Center	\$5,050.08 annual revenue	10.11.15
40.	Real Estate Management	Amendment No. 1 to the Lease Agreement with Mikros Systems Corporation for a lease extension at the STAR Center	\$27,750.24 annual revenue	10.11.15
41.	Real Estate Management	Amendment No. 1 to the Lease Agreement with Altorr Corporation for a lease extension at the STAR Center	\$6,491.52 annual revenue	10.11.15

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42.	Real Estate Management	Amendment No. 6 to the Lease Agreement with Homeland Intelligence Technologies, Inc. for a lease extension at the STAR Center	\$89,181.79 annual revenue	10.11.15
43.	Real Estate Management Legistar File: 15-143	Lease Agreement with Navarro Research and Engineering, Inc. (Navarro) for office and ground space at the STAR Center	\$3,684.66 annual revenue	10.10.15
44.	Real Estate Management Legistar File: 15-298	Lease Agreement with Navarro for office and ground space at the STAR Center	\$22,156.00 annual revenue	10.10.15
45.	Safety and Emergency Services	Agreement for wildland fire protection services with a) East Lake Tarpon Special Fire Control District b) the City of Oldsmar c) Lealman Special Fire Control District	a) \$12,000.00 b) \$12,000.00 c) \$12,000.00	11.3.15
46.	Solid Waste Legistar File: 15-182	Grant Agreement with the Florida Fish and Wildlife Conservation Commission for artificial reef construction	\$100,000.00	10.19.15
47.	Utilities Legistar File: 15-569	Release of Liens (29)	All Liens have been paid in full	9.23.15
48.	Utilities Legistar File: 15-557	Notice of Liens (16)	N/A	9.22.15
49.	Utilities Legistar File: 15-569	Release of Lien (1)	Lien has been paid in full	9.10.15
50.	Utilities Legistar File: 15-557	Notice of Liens (8)	N/A	9.10.15
51.	Utilities Legistar File: 15-569	Release of Liens (20)	All Liens have been paid in full	9.9.15
52.	Utilities Legistar File: 15-569	Release of Liens (36)	All Liens have been paid in full	9.1.15
53.	Utilities Legistar File: 15-557	Notice of Liens (11)	N/A	8.31.15

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