



Staff Report

File #: 15-665, Version: 1

Agenda Date: 11/24/2015

Subject:

Award of bid to Dynamic Security, Inc. for security guard services - Tampa Bay Area Purchasing Cooperative.

Recommended Action:

Approval of rejection of bid from South Florida Elite Security Agency, Inc. on the basis of being non-responsive for not meeting bid specifications.

Approval of award of bid to Dynamic Security, Inc. (Dynamic Security) for requirements of security guard services on the basis of being the lowest responsive, responsible bid received meeting specifications.

Bid No. 145-0311-B(JJ) in the amount \$5,035,558.50 through December 31, 2020.

Strategic Plan:

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community.

Summary:

This is a Tampa Bay Area Purchasing Cooperative (Cooperative) contract for requirements of security guard services, administered by the County including requirements for the City of St. Petersburg.

The bid includes a \$50,000.00 unspecified amount for the five (5) year term to provide for services such as courtesy patrol officers and armed security required for emergencies or unforeseen events.

The contract period is for five (5) years, containing a provision for price escalation/de-escalation the start of the fourth (4) year after award, not to exceed the average of the Consumer Price Index for all urban consumers.

Background Information:

On July 30, 2015, Purchasing released an invitation to bid resulting in thirteen (13) responses. Dynamic Security provided the lowest responsive, responsible bid meeting specifications.

Fiscal Impact:

County estimated 5-year expenditure not to exceed: \$4,881,988.50
(including \$25,000 unspecified funds)

Cooperative estimated 5-year expenditure not to exceed: \$153,570.00
(including \$25,000 unspecified funds)

Total estimated 5-year expenditure not to exceed: \$5,035,558.50

Funding for the County is derived from individual requesting department's operating budgets. Each Cooperative partner is responsible for funding its portion of the contract.

Staff Member Responsible:

Andrew Pupke, Director, Real Estate Management
Joe Lauro, Director, Purchasing

Partners:

City of St. Petersburg

Attachments:

Attachment 1 - Contract review
Attachment 2 - Bid tab



**PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL**

CATS
NO.:
47608

PROJECT: Security Guard Services (CO-OP)

BID NUMBER: 145-0311-B (JJ)

TYPE: Purchase Contract Other: Construction-Less than \$100,000 One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please enter required liability coverage on pages: 16-20 **PRODUCT ONLY**
This is a sixty (60) month contract. Estimated Expenditure: \$1,700,000.00

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	<u>Purchasing Dept.</u> J. Lauro, Director C. Mancuso, Asst. Director J Just, PA	7/2	<i>cm</i>		
2.	<u>Public Works Operations</u> Lori James, Ops Sys Mgr. <u>Lisa Tatro, Contract Spec.</u>	7/9/15 7/9/15	<i>L James</i> <i>L Tatro</i>	<i>we anticipate very little or no use of this contract due to external changes</i> <i>Comments throughout</i>	
3.	<u>Airport Dept.</u> Thomas Jewsbury, Director Mark Sprague, Ops Mgr	7/15/15 7/14/15	<i>Tom J</i> <i>M Sprague</i>	<i>Comments in Red</i>	
4.	<u>Real Estate Mgmt. Dept.</u> Andrew Pupke, Director <u>Amantia Kempton, Dept Admin Mgr</u>	07/29/15 08/27/15	<i>AP</i> <i>AKempton</i>	<i>Comments signed AK.</i>	

Using Dept please provide below information:

A. Yes, funding for this project is using grant funding. No, funding for this project is not using grant funding. If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.

B. _____ Initial and Date Funding is available for this project.
Provide title of funding source VARIOUS

C. Please check attached vendor list. Circle vendors you want bids mailed to. Add additional vendors with complete information (Name, Address, Phone and Email)

5.	<u>Risk Management Director</u> Attn: Virginia E. Holscher (Check applicable box at right)				HIGH RISK
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RETURN ALL DOCUMENTS TO PURCHASING

Make all inquiries to: Jim Just, Procurement Analyst Coordinator at Extension 43205
In order to meet the following schedule, please return your requirements to Purchasing by: ASAP

TENTATIVE DATES	
Advertisement: 06/30/15	Opening: 07/30/15



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5.	<u>Risk Management Director</u> Attn: Virginia E. Holscher (Check applicable box at right)	7/15/15	<i>GW</i> <i>ONBH of VZH</i>	<i>See Changes</i> <i>Sect. C</i> <i>Trans. Req.</i>	HIGH RISK
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TENTATIVE DATES	
Advertisement: 06/30/15	Opening: 07/30/15

PINELLAS COUNTY GOVERNMENT, FLORIDA									
Tabulation									
Bid No.: 145-0311-B (JJ)									
Bid Title : Security Guard Services (CO-OP)									
Project #									
Date & Time Due: August 27, 2015 @ 3:00 p.m.									
			Blue Shield Security Protection			South Florida Elite Security Agency, Inc		Excelsior	
Description			UOM	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price
Unarmed Security Guard			Hours	50,622	\$ 12.50	\$ 632,775.00	Non-Responsive		\$ 12.50
Unarmed Security Guard – Airport			Hours	6,552	\$ 15.75	\$ 103,194.00			\$ 19.31
Unarmed Security Guard, Airport Gate S			Hours	8,736	\$ 15.75	\$ 137,592.00			\$ 19.31
Unarmed Security Guard, Roving Patrol			Hours	2,912.00	\$ 15.75	\$ 45,864.00			\$ 19.31
Crew Supervisor			Hours	14,560	\$ 13.00	\$ 189,280.00			\$ 13.11
						\$ -		\$ -	
						\$ -		\$ -	
					Annual Total	\$ 1,108,705.00	Annual Total	\$ -	Annual Total
					5 YEAR Total Bid	\$ 5,543,525.00		\$ -	5 YEAR Total Bid
<u>5 Year Total w/ Unspecified Amount Included</u>						\$ 5,593,525.00			
Optional Services-Not to be used to determine award: <u>Armed Security Guard</u>			Per Hour		\$15.00				\$13.71
UNSPECIFIED AMOUNT: \$50,000.00 (\$25,000.00 Pinellas County/\$25,000.00 Co-op)									

tion Service, LLC
Amount
\$ 666,691.74
\$ 127,960.56
\$ 170,614.08
\$ 56,871.36
\$ 206,315.20
\$ -
\$ -
\$ 1,228,452.94
\$ 6,142,264.70
total corrected
\$ 6,192,264.70