



Staff Report

File #: 15-1037, **Version:** 1

Agenda Date: 1/12/2016

Subject:

Declare surplus and authorize the donation of miscellaneous County-owned equipment.

Recommended Action:

Declare surplus and authorize the donation of miscellaneous equipment, consisting of 10 desktop and five laptop computers, to the Vincent House.

Strategic Plan:

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

5.2 Be responsible stewards of the public's resources

Summary:

Determination has been made that the listed miscellaneous equipment, identified as Auction #427, is no longer needed to support County operations. Following approval by the Board, the miscellaneous equipment will be donated to the Vincent House. The Vincent House has agreed to accept the donation.

Background Information:

On November 24, 2015, the Board approved a resolution adding the Vincent House to the pre-approved list of County partners eligible for donation of surplus personal property. The Vincent House mission is to assist, promote, and celebrate individuals recovering from mental illness, and other disabilities, in their effort to improve social and vocational skills, and become employed in the community. The miscellaneous equipment consists of ten (10) desktop computers and five (5) laptop computers.

Fiscal Impact:

This miscellaneous equipment is fully depreciated and no longer supported by Business Technology Services (BTS).

Staff Member Responsible:

Andrew W. Pupke, Director, Real Estate Management

Partners:

Vincent House

Attachments:

Resolution

Asset inventory report

Excel spreadsheet identifying individual computers

Donation acceptance letter from Vincent House

RESOLUTION 15-121

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PINELLAS COUNTY, FLORIDA, GRANTING STATUS TO THE VINCENT HOUSE, FOR DONATION OF SURPLUS MISCELLANEOUS PERSONAL PROPERTY.

WHEREAS, PINELLAS COUNTY, hereinafter (“COUNTY”), has acquired, used, and maintained certain personal property in the form of miscellaneous furnishing, office equipment, and electronics hereinafter (“PROPERTY”);

WHEREAS, said PROPERTY has reached the end of its useful life;

WHEREAS, COUNTY, pursuant to Section 274.05 Florida State Statutes, may offer surplus PROPERTY to nonprofit agencies for donation;

WHEREAS, the Vincent House agrees to be designated as a recipient;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PINELLAS COUNTY FLORIDA, AT A DULY ASSEMBLED MEETING HELD ON THIS 24 DAY OF November, 2015, AS FOLLOWS:

Section 1. The County, per Section 274.05, Florida State Statutes is authorized to donate surplus property.

Section 2. The County agrees to grant status to the Vincent House for donation of surplus property.

Section 3. The County will provide notice to the Vincent House of available surplus property and afford opportunity to acquire said surplus by donation, prior to the advertisement of the surplus items for sale.

Section 4. This Resolution shall take effect immediately upon its adoption.

Commissioner Justice offered the foregoing Resolution and moved its adoption, which was seconded by Commissioner Welch, and upon roll call, the vote was:

Ayes: **Morrone, Justice, Long, Welch, Eggers, Gerard, and Seel.**

Nays: **None.**

Absent and not voting: **None.**

APPROVED AS TO FORM

By: Michelle Wallace
Office of the County Attorney

Book: Auction Department: RealEstate Division: FacPlan Report Date:
 PIN EXPENSE #427 December 16, 2015

Pallet ID	Fund	Center	Tag Number	Asset - Description	Serial#	Manufacturer	Model & Year	Current Cost	NBV
001	0001	361310	P427001	66116 - 10 HP Compaq 8200, 5 HP Probook 6460b, Mice & Keyboards				0.01	0.01
							Total By Pallet ID:		0.01
							Report Total:		0.01

Auction 427 (57) - Non-Assets
 Donation of Computers - Public Defender

<u>Pallet Number</u>	<u>Asset Number</u>	<u>Description</u>	<u>Serial Number</u>
NA 001		HP Compaq 8200 Elite Convertible Minitower	2UA2110VOG
NA 001		HP Compaq 8200 Elite Convertible Minitower	2UA2110VQR
NA 001		HP Compaq 8200 Elite Convertible Minitower	2UA2110VR0
NA 001		HP Compaq 8200 Elite Convertible Minitower	2UA2110VR1
NA 001		HP Compaq 8200 Elite Convertible Minitower	2UA2110VRM
NA 001		HP Compaq 8200 Elite Convertible Minitower	2UA2110VRW
NA 001		HP Compaq 8200 Elite Convertible Minitower	2UA2110VSW
NA 001		HP Compaq 8200 Elite Convertible Minitower	2UA2110VTD
NA 001		HP Compaq 8200 Elite Convertible Minitower	2UA2110VTH
NA 001		HP Compaq 8200 Elite Convertible Minitower	2UA2110VTN
NA 001		HP Probook 6460b	CNU2133SFW
NA 001		HP Probook 6460b	CNU2133SGM
NA 001		HP Probook 6460b	CNU2133SQC
NA 001		HP Probook 6460b	CNU2133SQJ
NA 001		HP Probook 6460b	CNU22318JR
NA 001		10 Mice	
NA 001		10 Keyboards	



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A Recovery through Work Partnership

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December 18, 2015

Elena Weeks CPM MBA
Surplus Coordinator
9685 Ulmerton Rd.
Largo, FL

Dear Ms. Weeks,

Van Gogh's Palette, Inc./DBA Vincent House, would be pleased to receive a donation of computers from Surplus. These computers will be used for education and vocational training of adults living with serious mental illnesses.

Thank you, in advance, for your kindness and generosity.

Sincerely,

William McKeever
Executive Director

