



## Staff Report

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**File #:** 15-1066, **Version:** 1

**Agenda Date:** 1/26/2016

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**Subject:**

Receipt and file of non-procurement items delegated to the County Administrator.

**Recommended Action:**

Acceptance of receipt and file of non-procurement items delegated to the County Administrator.

**Strategic Plan:**

Deliver First Class Services to the Public and our Customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

**Summary:**

Attached is a list of items in alphabetical order by submitting department and the date the County Administrator executed the document. Only fully executed, complete items are filed on this report, resulting in a timing difference in filing of some items if the County Administrator executes the document prior to the other party.

**Background Information:**

The Board of County Commissioners (Board) granted authority to the County Administrator to approve and sign certain documents per §2-62, Pinellas County Code. This delegated authority includes, but is not limited to: contracts, interlocal agreements, intergovernmental contracts, grant agreements not to exceed \$250,000, change orders not exceeding 10% of the amount awarded by the Board or \$250,000, whichever is less, grant applications for grants from state or federal agencies in amounts not to exceed \$1,000,000, temporary licenses, options of renewal under same terms and conditions and releases of lien and mortgage paid in full. The items approved by the County Administrator are filed as a consent agenda item with the Board at least quarterly.

**Fiscal Impact:**

List of items approved by the County Administrator.

**Staff Member Responsible:**

Paul S. Sacco, Assistant County Administrator, County Administration

**Partners:**

N/A

**Attachments:**

1.26.16 Delegated Log

List of Delegated Items Approved by the County Administrator  
Board of County Commissioners' (BCC) Agenda  
January 26, 2016

	Department	Item	Dollar Value	Approval Date
1.	Airport Legistar File: 15-296	Non-Tenant Car Sharing Business Permit with Zipcar, Inc. for operations of a non-tenant car sharing business at St. Pete-Clearwater International Airport	\$50.00 per month minimum for three (3) years	12.2.15
2.	Animal Services Legistar File: 15-769	Memorandum of Understanding (MOU) with the Society for the Prevention of Cruelty to Animals Tampa Bay for the coordination of the provision of services relating to owner surrendered animals	\$150,100.00 net expense reduction	12.4.15
3.	Communications Legistar File: 15-971	Advertising Contract with Telemundo for a Navigator ad campaign	\$4,975.00	12.16.15
4.	Convention and Visitors Bureau Legistar File: 15-901	Contract for Provision of a Pavilion with The Association Française du Festival International du Film for Exhibition Space during the 2016 Cannes Film Festival, including indemnification provision	\$13,672.80	12.28.15
5.	Engineering and Technical Support Legistar File: 15-673	MOU with the University of South Florida for an investigative study of infiltration and inflow	\$50,000.00	12.2.15
6.	Engineering and Technical Support CATS 47813	Local Agency Program Agreement with the Florida Department of Transportation (FDOT) for the Hercules Avenue Sidewalk Phase II Project from Sherwood Street to Sunset Point Road	\$174,766.00 revenue	9.10.15
7.	Human Services Legistar File: 15-912	Service Funding Agreement with WestCare Gulfcoast-Florida, Inc. (WestCare) for the Elevate Program: Raising Problem Solving to Another Level	Not to exceed \$250,000.00	12.29.15
8.	Human Services Legistar File: 15-910	Statement of Assurance with the Substance Abuse and Mental Health Services Administration for the Elevate Grant Award	N/A	12.29.15
9.	Human Services Legistar File: 15-911	Service Funding Agreement with Curaparr Corporation d/b/a Center for Rational Living for Pinellas County Elevate: Raising Problem Solving to Another Level	Not to exceed \$119,000.00	12.21.15

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10.	Human Services Legistar File: 15-297	Service Funding Agreement for the Edward Byrne Memorial Justice Assistance Grant (JAG) with (a) Alpha House of Pinellas – Child Abuse Prevention (b) Suncoast Center – Jail Diversion Expansion (c) Family Resources – Community Placement Intake Service (d) More Health – Firearm Safety and Injury Protection (e) WestCare – Mustard Seed Inn (f) PACE Center for Girls – Spirited Girls!	(a) \$5,000.00 (b) \$40,000.00 (c) \$30,000.00 (d) \$25,000.00 (e) \$24,417.00 (f) \$10,000.00	12.21.15
11.	Human Services Legistar File: 15-922	Certificate of Acceptance for the Edward Byrne Memorial JAG program award to the sexual predator and offender tracking unit deputy	\$250,408.00 grant revenue	12.21.15
12.	Human Services Legistar File: 15-829	MOU with InterCultural Advocacy Institute, Inc. for participation in the Navigator grant program	N/A	12.21.15
13.	Human Services Legistar File: 15-304	Agreements for CareConnect document and referral sharing software with (a) 211 Tampa Bay Cares, Inc. (b) Boley Centers, Inc. (c) Gulf Coast Jewish Family and Community Services, Inc. (d) Operation PAR, Inc. (e) Personal Enrichment through Mental Health Services, Inc. (f) Suncoast Center, Inc.	\$96,014.00 FY 2016; \$66,014.00 FY 2017; \$66,014.00 FY 2018	12.5.15
15.	Office of Human Rights	Agreement with Gulf Coast Legal Services for legal services in housing discrimination cases	Not to exceed \$10,000.00	12.8.15
16.	Parks and Conservation Resources Legistar File: 15-916	Award Agreement with the U.S. Environmental Protection Agency (EPA) for the EPA Section 105 Grant, Air Pollution Control Program	\$190,522.00 grant revenue	12.22.15
17.	Parks and Conservation Resources Legistar File: 15-875	Consent to Use Public Lands Agreement with Duke Energy Florida for implementation of mitigation projects at Brooker Creek Preserve	N/A	12.21.15

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18.	Parks and Conservation Resources Legistar File: 15-294	Amendment No. 2 to the Agreement with United Park Services, Inc. for concession services	\$250,000.00 revenue	12.2.15
19.	Parks and Conservation Resources Legistar File: 15-759	Withdrawal from Cooperative Funding Initiative Agreement with the Southwest Florida Water Management District for Taylor Reservoir shoreline restoration	\$500,000.00 grant revenue loss	11.15.15
20.	Planning Legistar File: 15-981	Specific Performance Agreement Amendment No. 2 with Homeless Emergency Project, Inc. d/b/a Homeless Empowerment Program for an extension of the term of the agreement	\$168,208.00	12.22.15
21.	Planning Legistar File: 15-982	Specific Performance Agreement Amendment No. 1 with Catholic Charities, Diocese of St. Petersburg, Inc. for a term extension	\$168,208.00	12.22.15
22.	Planning Legistar File: 15-772	Land Trust Agreements with the Housing Finance Authority of Pinellas County for property acquisitions with affordable housing land assembly funding	(a) Garden Trail project: \$1,000,000.00  (b)Lealman sites project: \$4,900,000.00	12.4.15
23.	Planning Legistar File: 15-402	Interlocal Agreement with the Town of North Redington Beach for planning services	\$15,000.00 revenue, over five year period	12.4.15
24.	Planning	Transfer of Affordable Housing Land Assembly Funds with the Housing Finance Authority of Pinellas County (HFA) for requirements of executed contract for purchase	\$1,037,875.00	12.9.15
25.	Planning	Transfer of Capital Improvement Project budgeted Land Assembly Funds with HFA for the purposes of land assembly acquisitions	\$6,000,000.00	11.10.15
26.	Public Works Legistar File: 15-539	Amendment No. 1 for a time extension to the Transportation Regional Incentive Program (TRIP) Agreement with FDOT for the Advanced Traffic Management System (ATMS)/Intelligent Transportation System (ITS) on Bryan Dairy Road/118th Avenue from 28th Street to Alternate U.S. 19	N/A	11.15.15

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27.	Public Works Legistar File: 15-537	Time only extension to the Joint Project Agreement with FDOT for the U.S. 19 (S.R. 55) ATMS/ITS project from 49th Street North to 126th Avenue North	N/A	11.15.15
28.	Public Works Legistar File: 15-540	Amendment No. 1 for a time extension to the TRIP Agreement with FDOT for the ATMS/ITS on S.R. 694 (C.R. 694) from S.R. 687 (4th Street) to S.R. 699 (Gulf Boulevard)	N/A	11.5.15
29.	Public Works Legistar File: 15-533	Amendment No. 1 for a time extension to the agreement with the Florida Department of Environmental Protection (FDEP) for the Upham Beach nourishment project	N/A	10.29.15
30.	Public Works Legistar File: 15-415	Amendment No. 1 to the Interlocal Agreement with the FDOT for water quality and biological monitoring	N/A	10.27.15
31.	Real Estate Management Legistar File: 15-1012	Brownfield Site Rehabilitation Agreement with FDEP for the 126th Avenue North Landfill - as edited by FDEP	Potential grant revenue up to \$400,000.00; maximum of \$500,000.00 tax credit	12.21.15
32.	Real Estate Management Legistar File: 15-309	Amendment No. 3 to the Lease Agreement with Janus Research Group, Inc. for a lease extension	\$21,843.00 annual revenue	12.21.15
33.	Real Estate Management Legistar File: 15-560	Easement with Duke Energy Florida, LLC d/b/a Duke Energy for electrical needs in support of the Bayside Health Clinic	N/A	12.16.15
34.	Real Estate Management Legistar File: 15-695	Amendment No. 2 to the Contractual Services Agreement with FDOT for vehicle and equipment repair and maintenance	N/A	12.2.15
35.	Real Estate Management Legistar File: 15-756	Plan Review Application with the Florida Department of Health to acquire a health certificate for operation of the Public Safety Complex café by Pinellas Technical College	N/A	12.2.15
36.	Real Estate Management Legistar File: 15-375	Site Access Agreement with FDEP to provide access to County properties in the state petroleum program	N/A	10.26.15
37.	Safety and Emergency Services Legistar File: 15-898	MOU with the Pinellas County Sheriff's Office for telecommunicator services	Not to exceed \$250,000.00	12.21.15

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38.	Solid Waste Legistar File: 15-1023	Tipping Fee Waiver with Solid Waste for Red Tide cleanup	N/A	12.22.15

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