

BTS GOVERNANCE MODEL WORKSHOP

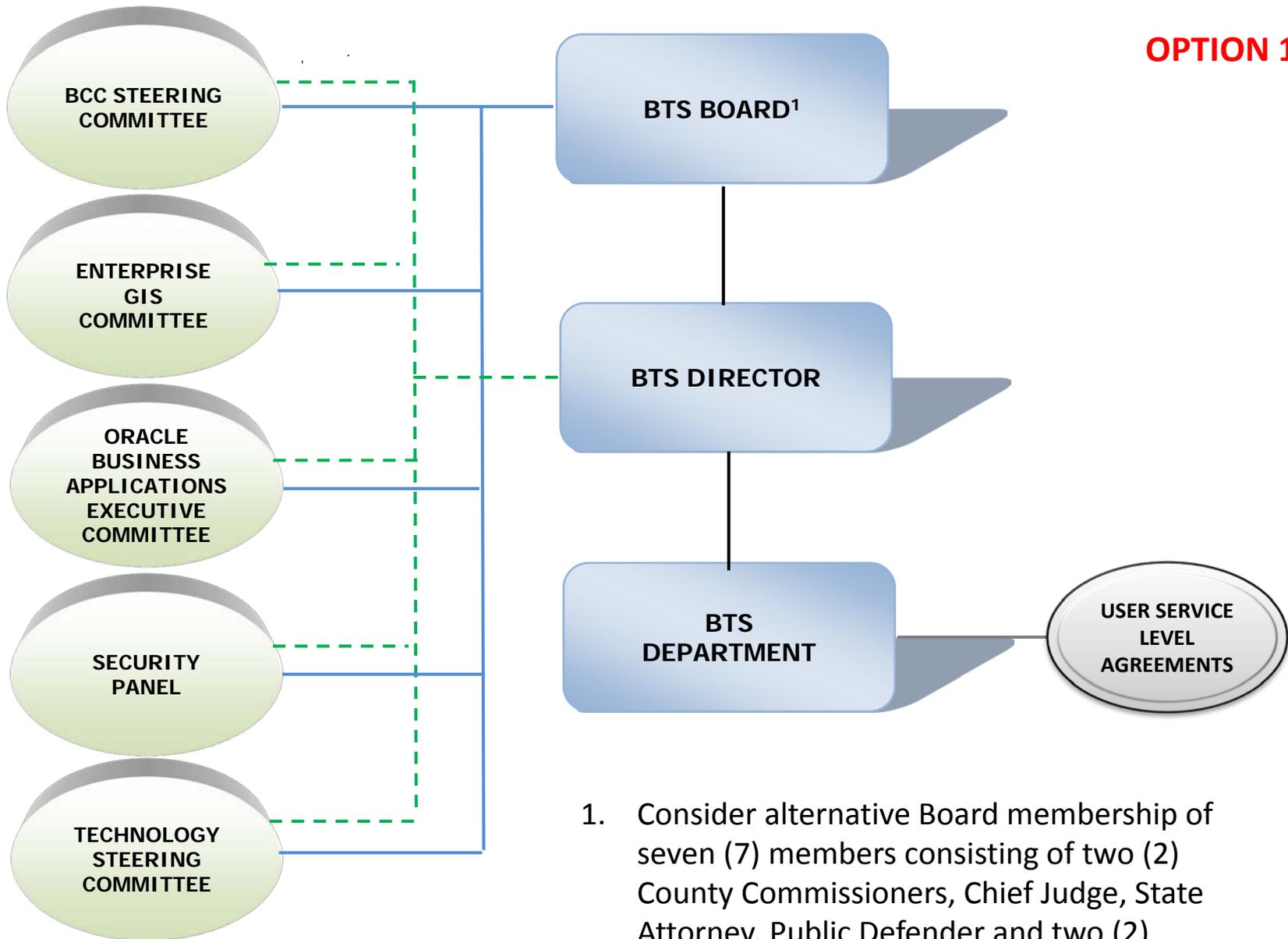
Options

- Option 1 – Retain current governance model, but consider revising BTS Board membership to address: 1) legal limitations on interaction with County Administrator on BTS Board matters; and 2) BTS projects and responsibilities that do not affect or impact individual Board members’ constitutional/statutory duties and responsibilities.
- Option 2 – Dissolve the BTS Board, and place the department under the County Administrator, while retaining an advisory board (to the BCC) on BTS budget and strategic planning activities, and formalizing the CJIS Policy Board to, in part, serve as an advisory board to the BCC on Courts’ IT/communications budget and provide policy oversight on Court IT/communications.

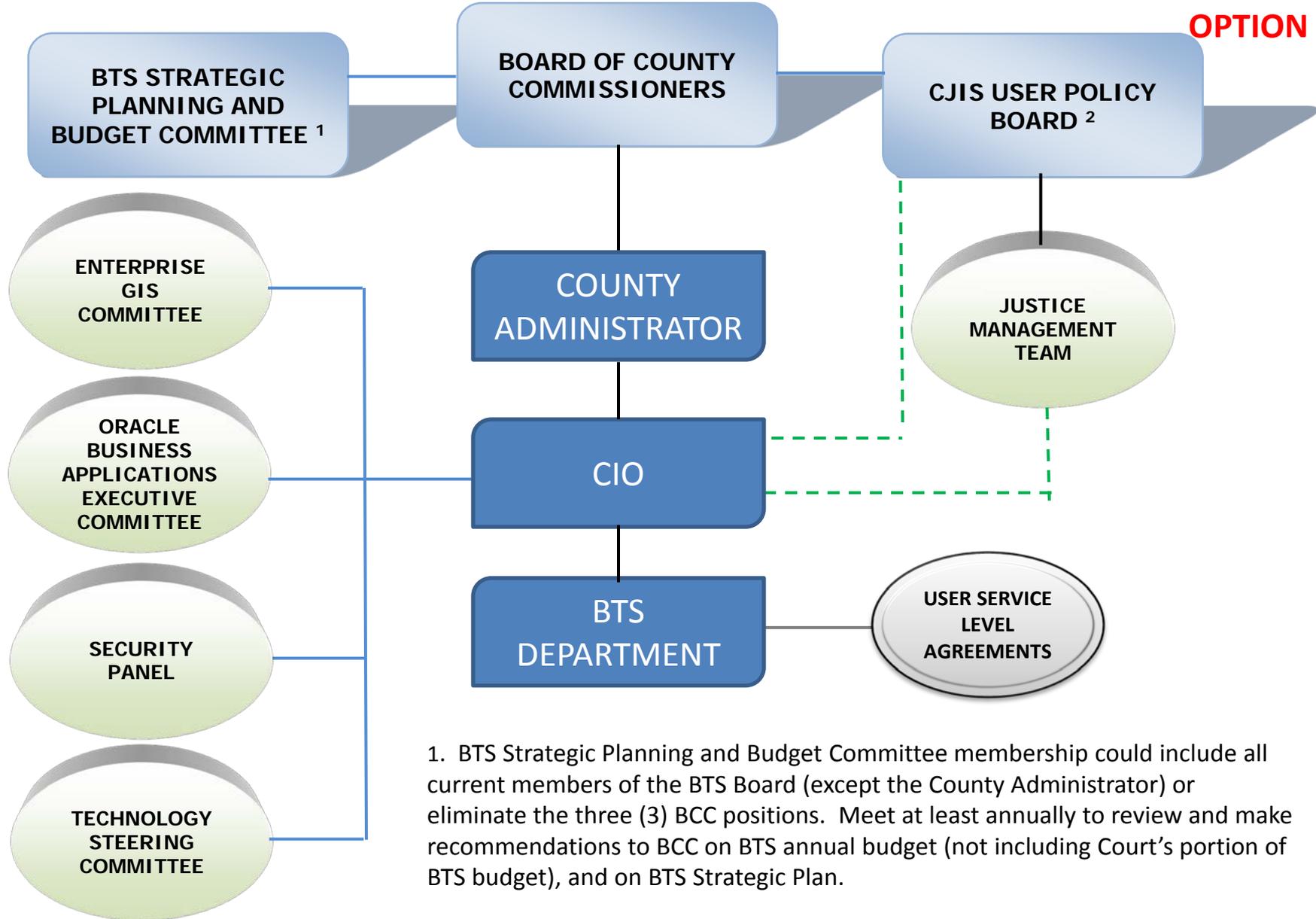
RESTRUCTURING CONSIDERATIONS

- (1) BTS Board serves as an independent forum for IT system stakeholders to have input and oversight on system operations.
- (2) Not all individual Board members are affected or impacted by all BTS Department member projects or programs.
- (3) Cost recovery plan recognizing enterprise applications/resources has been completed and is now being implemented.
- (4) Current BTS Board is a mature institution that serves as a stabilizing influence for BTS services.
- (5) Major initiatives and consolidations have occurred or been completed and no major projects are on the horizon that the BTS Board structure would facilitate.
- (6) CJIS Policy Board available to assume BTS Board functions for Court technology and communications infrastructure pursuant to Chapter 29, Florida Statutes.
- (7) Substantial portion of director's time is dedicated to managing the relationship with eleven "bosses," preparing for and managing BTS Board meetings.
- (8) The director serves as an appointing authority with BTS Board members.
- (9) Service Level Agreement model is in place and has been successfully implemented, which would guide service delivery if BTS Board is dissolved.

OPTION 1



1. Consider alternative Board membership of seven (7) members consisting of two (2) County Commissioners, Chief Judge, State Attorney, Public Defender and two (2) Constitutional Officers.



1. BTS Strategic Planning and Budget Committee membership could include all current members of the BTS Board (except the County Administrator) or eliminate the three (3) BCC positions. Meet at least annually to review and make recommendations to BCC on BTS annual budget (not including Court’s portion of BTS budget), and on BTS Strategic Plan.

2. The CJIS User Policy Board’s duties would include, but not be limited to, reviewing and making recommendations on the Courts’ IT and communications component of BTS budget to BCC, and setting standards for Courts IT and communications services.

Assumption of BTS Board Duties as Defined in the Interlocal Agreement Under Option 2

- (1) To approve an annual budget for the department for submission to the County, which shall include estimated revenues and expenditures to be budgeted by the parties to the agreement, elected officials, dependent agencies and other users of the department's services and equipment as determined by the Board.
 - * Budget would be prepared and presented to the BCC under the control/direction of the County Administrator.
 - * BTS Strategic Planning and Budget Committee ("Oversight Committee") would review and make recommendations to BCC on BTS department budget.
- (2) To appoint, discipline or terminate the department director, which shall require a minimum of six (6) affirmative votes of the membership.
 - * County Administrator would hire/discipline/terminate the CIO.
- (3) To review and consider for adoption technology policies, procedures and standards proposed by the TSC, Security Panel, or other boards or committees of the Board, and to consider any other recommendations for action proposed by the TSC, Security Panel, or other parties impacted by the actions of the Board.
 - * Subject to the requirements/standards and input as provided in the Service Level Agreements and the BTS Strategic Plan (as reviewed by the Oversight Committee), the County Administrator would perform these duties

Assumption of BTS Board Duties as Defined in the Interlocal Agreement Under Option 2

- (4) To require the users and those entrusted with the support of the County's information systems to abide by the technology policies, procedures and standards adopted by the Board, including the Security Policy and Security Program, unless adequate justification is presented to and approved by the Board and/or as otherwise provided herein.
 - a) **Service Level Agreements.**

- (5) To adopt policy for the department, which pertains to the provision of equipment and services, taking into consideration the advice and recommendations of the Business Technology Services Department Director, the TSC, the Security Panel, and other boards or committees as authorized herein.
 - a) **As provided in Service Level Agreements, Strategic Plan, annual budget, Board of County Commissioner policies; otherwise the County Administrator.**

- (6) To provide the department with a copy of all Requests for Proposal and/or the technical specifications of any leased, procured, in-house developed or third-party developed technology for any new products and services including software and/or hardware which may need to be supported, maintained or interfaced by the department.
 - a) **Service Level Agreements.**

Assumption of BTS Board Duties as Defined in the Interlocal Agreement Under Option 2

- (7) To enter into contracts, memoranda of understanding, and other agreements as may be necessary and advisable to implement the provisions of this Agreement as more specifically authorized herein.
 - a) Service Level Agreements.

- (8) To establish and appoint the representatives of the TSC, Security Panel and other such boards or committees as may be authorized by agreement with and/or approval of the Board.
 - a) Service Level Agreements and Strategic Plan; otherwise, the County Administrator.