

SITE PLAN REVIEW CHECKLIST:

Preliminary:

- ___ Name of project
- ___ Site plan application
- ___ North arrow, scale, and legal description
- ___ Property boundaries and location of existing and proposed improvement
- ___ Tabulation of site area and proposed uses (floor area, open space, etc.)
- ___ Existing topography (spot elevations or contours)
- ___ Tree survey (trees 4 inch DBH and other protected vegetation)
- ___ 15 copies of the plan

Direct Final:

- ___ All data in 1-7 listed above
- ___ Proposed finished grades
- ___ Drainage calculations (3 copies)
- ___ Landscape/replant plans
- ___ 15 copies of the plan

Final:

- ___ All data in 1-7 (preliminary)
- ___ Proposed finished grades
- ___ Drainage calculations (3 copies)
- ___ Landscape/replant plans
- ___ 15 copies of the plan

Revised Final:

- ___ Number of copies and fee per letter sent to engineer of record