

Minutes

Enterprise GIS Steering Committee – Special Meeting		
1.15.2014	3:10pm –4:00pm	Clerk's 4 th Floor Conf Room
Chair	Pam Dubov, Property Appraiser's Office (PAO)	
Vice Chair	Larry Arrington, Planning (Not in Attendance)	
Note taker	Becky Batten, BTS	
Attendees	<u>Attendees</u> Sally Bishop, Emergency Management Ryan Brinson, Planning Jill DeGood, Sheriff Ginny Holscher, Risk Management Christy Kretschmann, BTS Bruce Moeller, Safety and Emergency Services Eric Mohammadrezaei, BTS Larry Nerge, BTS Curt Nielsen, PAO Jorge Quintas, DEI Alan Shellhorn, Planning Larry Solien, DEI	
Agenda	<ol style="list-style-type: none"> 1. Damage Assessment Short Term scope vs. Long Term strategy 2. Prioritizing projects 3. "Out of the Box" vs. Customization 4. PAO projects 	

Agenda Items

Damage Assessment	
Discussion	<p>What appeared to be a minor project initially (replacing iVSS) has become a major undertaking. Ginny had an understanding that this project is just to replace IVSS and get necessary information to Emergency Management in the short term. The replacement for iVSS is in process of being built by BTS; however, Esri's disconnected editing capability may not be available in time for our needs. If that is the case, Pam will plan to have IVSS ready for this year's hurricane season with the goal to implement Esri's solution for year 2015. Curt would like to see what Esri's solution is to determine if fits our needs and where the gaps are, while in the interim have iVSS prepared for 2014. Sally agrees with moving forward with Esri's solution as well as have iVSS ready, in case Esri's solution is not ready in time. Bruce asked what the gap is between Esri's solution and IVSS. Curt will not be able to determine what the gaps are until he is able to see the Esri solution. GIS developers are currently working with Esri's solution adding required components in order to meet our needs, functioning as IVSS does now, and will have demos ready. Ginny noted there is a need to have a way to consolidate all the incoming information, from Fire departments, Property Appraiser, etc., during and after a disaster to provide us totals to put in the declaration of damage assessed Countywide. Ginny would like this component as part of the short-term solution if it does not delay moving forward with replacing IVSS. Unfortunately, Pam cannot commit to being able to include the reporting component in the short-term. This component will then be included in the long-term strategy. Jorge inquired if these requirements have been communicated to Esri. Yes, the Damage Assessment project was initiated with a 2-day workshop facilitated by Esri.</p>

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Prioritizing Projects	
Discussion	Leadership changes have, to some degree, created a delay in current projects. Current and future projects need to be reprioritized in the interim and to determine the need for additional resources. Bruce indicated PSS priorities are enterprise-wide.

"Out of the Box" vs. Customization	
Discussion	Initially, one of the core commitments was to use off-the-shelf Esri products, customizing only as absolutely necessary. However, lessons learned in completed projects have found the need to customize in order to meet requirements and completely replace functionality of current software applications in place. Know Your Zone is a good example. Sally does not think customization is the right word. For Know Your Zone, Esri offered an application with several added modules/tools to utilize that needed to be built out to function as needed, to its fullest capabilities, and user friendly. What is the definition of customization vs. configuration in the context of the eGIS project and Esri applications? Bruce thinks customization is way too expensive and out-of-the-box is the strategy due to lack of resources available and the time commitment required to build out applications. Departments will need to change their business processes accordingly. Bruce noted it also needs to be determined who will be required to work on projects: BTS or each department's GIS developers, along with BTS and monitored by BTS to ensure the platform and data are maintained in accordance with set rules and requirements. Jorge will prioritize DEI projects; Bruce will prioritize PSS projects. The eGIS Committee will prioritize projects for departments that do not have skilled GIS developers in house. There will be a workshop with Esri discussing the Local Government Information Model, COTS vs. Custom and general best practices hosted by BTS on February 6 th for anyone in the County to attend. Esri will also attend the February 6 th Steering Committee meeting.

PAO Projects	
Discussion	PAO is working with a vendor that will help with parcel fabric strategies. As for building placements, PAO is validating data to determine the placements of the building within the parcel. PSS is working on commercial buildings. PSS and PAO would like to trade building data. EM has been waiting for building footprints, which will require an update to the evacuation zone data.