

ENVIRONMENTAL SERVICES MANAGER

Job Code	Pay Grade
16368	SM5a

Nature of Work

This is highly complex analytical work managing the county's Coastal Management Program and the Environmental Monitoring and Ecological Services Units for the Watershed Section of the Department of Environment and Infrastructure (DEI). An employee in this class is responsible for coordinating beach nourishment, inlet, dune walkover, and beach vegetation projects; ensuring compliance and proper management of stormwater facilities, lakes, and mitigation areas; and the development, implementation, and evaluation of environmental monitoring activities. Duties include ensuring stormwater systems and mitigation areas are environmentally sound, feasible and maintainable, developing and implementing habitat permitting for county projects, developing cost-effective and efficient procedures concerning beach nourishment and stabilization projects as well as navigational channel maintenance. General direction and policy guidance is received from the Section Manager. Day-to-day operations require the exercise of considerable independent action, initiative and judgment.

Minimum Qualification Requirements

- 8 years professional experience planning and coordinating environmental monitoring programs, stormwater facility, lake, and mitigation area management, coastal stabilization and beach nourishment projects, dune walkovers, beach vegetation projects, or closely related activities that includes responsible management experience, supervision, or supervisory training; or
- Associate's degree in physical, natural, or biological science, environmental engineering, coastal geology or coastal engineering, or a related field and 5 years experience as described above; or
- Bachelor's degree and 3 years experience as described above; or
- An equivalent combination of education, training and/or experience.

Appointing Authority may also require:

- Florida Driver's License or Florida Commercial Driver's License and endorsement, if any.
- Assignment to work a variety of work schedules including compulsory work periods in special emergency and/or disaster situations.
- A Masters of Science degree in a related environmental field.
- Other highly desirable knowledge, skills, abilities, and credentials relevant to a position.
- 3 years of supervisory experience in the assigned field of environmental management.

Illustrative Tasks (These are examples and are not all inclusive.)

- Plans and organizes the management of stormwater facilities, lakes, and county mitigation areas.
- Develops policies and procedures for environmental monitoring, ecological services, and coastal management functions.
- Ensures compliance with state and federal regulations related to environmental monitoring and mitigation areas.
- Develops management plans for various facilities.
- Develops and implements habitat permitting.
- Provides quality control services for stormwater, vegetation management, and urban forestry.
- Develops and implements environmental monitoring strategies to assess ecological health and compliance with regulations.
- Analyzes and interprets scientific data and develops technical reports.
- Coordinates local government beach nourishment planning efforts with local municipalities and federal and state agencies.
- Attends meetings representing the Watershed Section of DEI.
- Serves as liaison with the U.S. Army Corps of Engineers, the Florida Department of Environmental Protection, the Barrier Island Governmental Council (BIG-C), and the U.S. Coast Guard on issues pertaining to navigable waterways in Pinellas County.
- Performs related work as assigned or required.

ENVIRONMENTAL SERVICES MANAGER (continued)

Job Code	Pay Grade
16368	SM5a

Knowledge, Skills, and Abilities

- Knowledge of modern principles, practices, and methods of environmental management including advanced knowledge in specialized area of assignment.
- Knowledge of national, state, and local environmentally related laws, ordinances, codes, and regulations.
- Knowledge of modern office practices and procedures and the ability to plan and coordinate the work of engineers and contractors.
- Knowledge of the laws and Florida Statutes pertaining to area of assignment.
- Ability to apply computer applications and software.
- Ability to function as a team leader.
- Ability to supervise subordinate staff, participate in complex studies, analyze information, and formulate recommendations based upon findings.
- Ability to communicate effectively, orally and in writing, with all levels of management.
- Ability to testify in court as an expert witness.
- Ability to establish and maintain effective working relationships as necessitated by work assignments.

For official use only

Created	EEOC Code	Overtime Code
3/13	Professionals	Exempt