

# SENIOR VETERINARIAN

Job Code	Pay Grade
20076	SM4a

## Nature of Work

This is highly responsible veterinary work performing veterinary medical and surgical services for Animal Services in the shelter clinic. This work involves responsibility for performing veterinary services including a broad variety of clinical, laboratory and surgery activities. Employees in this class exercise medical judgment and skill in the independent performance of their duties for the care and treatment of animals in the shelter. All services are performed in accordance with State Laws and established county policies and procedures. Work is reviewed by the Bureau Director of Animal Services through conference, reports and observation of the results obtained.

## Minimum Qualification Requirements

- Graduation from an accredited school of veterinary medicine, possession of a Florida State Veterinary license and 5 years experience in the treatment and care of animals, including 3 years of supervisory experience;
- An equivalent combination of training, education, and/or experience.

## Appointing Authority May Also Require

- Florida Driver's License or Florida Commercial Driver's License and endorsement, if any.
- Must be eligible to obtain a Federal Drug Enforcement Administration License, as well as be a licensed Veterinarian.
- Assignment to work a variety of work schedules including compulsory work periods in special, emergency, and/or disaster situations.
- Other highly desirable knowledge, skills, abilities, and credentials relevant to a position.

## Illustrative Tasks (These are examples and are not all inclusive.)

- Oversees the work of clinic staff. May review payroll records, schedules, performance evaluations, and recommend the hiring, termination and promotion of staff.
- Reviews complaints of violations and inspections on complaints of the animal control ordinance.
- Assures the enforcement and interpretation of the ordinance.
- Appears as an expert witness in court cases, coordinating closely with the County Attorney's office.
- Provides technical advice to the other divisions regarding citations, the ordinance, procedures and interpretations.
- Consults with governmental and municipal bodies on interpretation and application of codes and the ordinance.
- Acts in a liaison capacity with municipal agencies and conducts public relations activities; works with other government officials on mutual problems.
- Oversees the shelter operations involving impoundment, redemption and disposal of animals, ensuring compliance with applicable laws, regulations, and departmental procedures.
- Controls and is responsible for the ordering, safekeeping and use of all controlled drugs used in the treatment of animals; maintains complete and accurate records.
- Spays, neuters, and inoculates adult and juvenile animals in accordance with established laws and policies.
- Examines and treats impounded and adopted animals; directs separation of diseased animals for treatment or other disposition; issues certificates containing status of health for animals adopted.
- Assures that all impounded animals are kept comfortably in an environment that is as disease free as possible.
- Performs emergency treatment and surgery upon injured and diseased animals.
- Performs and interprets laboratory tests for parasitic conditions, diseases and injuries; operates x-ray equipment.
- Performs and directs the necessary euthanasia of impounded animals according to established laws and policies

# SENIOR VETERINARIAN (continued)

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## Illustrative Tasks (continued)

- Reviews and makes recommendations to the Department Director concerning veterinary clinic policies, procedures and activities; prepares periodic evaluation reports in veterinary services.
- Develops training and accompanying manuals in appropriate animal medical care for Veterinary Technicians and other personnel.
- Monitors and responds to impounded animals with potentially dangerous diseases that may affect animal or human populations.
- Evaluates, examines and reviews animal cases that are subject to animal cruelty investigations; serves as an expert court witness as necessary.
- Acts as liaison with veterinarians in private practice; seeks their support and cooperation for various department projects and activities.
- Confers and cooperates with animal humane and civic organizations in the community; makes presentations to organizations concerning veterinary care.
- Performs related duties as required and fulfills the essential functions of the Director of Animal Services in their absence due to vacations or other leave.
- Serves as acting director in the absence of the director.

## Knowledge, Skills, and Abilities

- Knowledge of veterinary medicine and the treatment and care of animals.
- Knowledge of health, and related laws and regulations as they relate to veterinarian science services.
- Knowledge of the County Animal Control Ordinance, State Statutes, and Federal Regulations.
- Knowledge of modern office practices and procedures.
- Knowledge of employee and public safety measures and procedures.
- Knowledge of veterinary medicine and the treatment and care of animals.
- Knowledge of the diagnosis and treatment of animal diseases and injuries.
- Ability to act independently in achieving and executing the goals of Animal Services.
- Ability to establish and maintain effective working relationships with fellow employees, county, municipal, and state agencies, and the general public.
- Ability to plan, assign, supervise and review the work of a staff engaged in animal services activities in a manner conducive to full performance and high morale.
- Ability to properly enforce the Animal Control Ordinance firmly, tactfully and impartially.
- Ability to supervise records maintenance and to prepare and submit reports.
- Ability to express oneself clearly and concisely, orally and in writing.

For official use only

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9/16	Professionals	Exempt