

**PINELLAS COUNTY  
EMS MANAGEMENT COMMITTEE MEETING**

March 19, 2015  
MINUTES

The Pinellas County EMS Management Committee held a meeting at the EMS & Fire Administration, Conference Room 132, 12490 Ulmerton Road, Largo, Florida, at 9:00 A.M. on this date with the following members present:

Craig Hare, EMS & Fire Administration  
Chief Joe Accetta, Pinellas County Fire Chiefs' Association – Chair  
Kelly Cullen, Emergency Nurses' Association West Coast Florida Chapter  
Dr. Angus Jameson, EMS Medical Director  
Vicki Glenn, Sunstar Paramedics  
Dr. Donna Dooley, Associate Medical Director

Also Present

Carl Brody, County Attorney's Office  
Greg Woodrum, EMS & Fire Administration  
Melissa Hiles, EMS & Fire Administration  
Mayor Maria Lowe, St. Pete Beach

**Call To Order**

Chairman Accetta called the meeting to order at 9:00 A.M. Roll was taken and it was determined that there was a quorum. There were six members present.

**Approval of the Minutes from 3-17-15**

The minutes of the 3-17-15 EMS Management Committee meeting were presented for approval. Ms. Cullen made a motion to approve the minutes. Chief Accetta seconded the motion and the motion passed unanimously.

**Review of the EMS Rules & Regulations**

Staff provided a draft document that incorporated the feedback from the March 17<sup>th</sup> EMS Management Committee meeting.

Chairman Accetta went thru each of the eight open issues and after discussion on each item called for a motion and a vote as follows:

Item # 1 – Validity of Background Screening Requirement: Motion by Ms. Glenn to approve the proposed language. Motion seconded by Ms. Cullen and passed unanimously.

Item # 2 – Non-Stand-Alone Paramedic Concept: Motion by Ms. Cullen to strike the draft language and table the issue until the next revision. Motion seconded by Ms. Glenn and passed unanimously.

Item # 3 – Using the Proposed Term “Verified”: Motion by Ms. Cullen to strike the word “all” and do not add the proposed word “verified” in Sections 5.4, 5.9, 5.10 and 5.11. Motion seconded by Ms. Glenn and passed unanimously.

Item # 4 – Records Retention Revised to 5 Years: No vote required. The Committee preferred that the existing language remain.

Item # 5 – Scrivener's Error: No vote required.

Item # 6 – Language in 5.8 proposed “unless excused by EMS Medical Director in writing prior to the expiration of such fourteen day period.”: Motion by Ms. Cullen to approve proposed language. Motion seconded by Ms. Glenn and passed unanimously.

Item # 7 – Item 6.4 # 22 Change “shall” to “may” in the last sentence: Motion by Ms. Cullen to strike the entire last sentence. Motion seconded by Ms. Glenn and passed unanimously.

Item # 8 – Definition of Corrective Action Plan – Motion by Ms. Cullen to strike the last sentence and add the sentence, “The EMS Medical Director shall solicit input from the Provider Agency when developing a Corrective Action Plan.” Motion seconded by Ms. Glenn and passed unanimously.

Ms. Cullen made a motion that the draft EMS Rules & Regulations, as revised, be presented to the EMS Advisory Council for approval. Ms. Glenn seconded the motion and it passed unanimously.

### **Next Meeting**

Chairman Accetta thanked the EMS Management Committee for all their work. The Committee felt that they had achieved their purpose of reviewing the EMS Rules & Regulations and developing a draft consensus document to present to the full EMS Advisory Council. Therefore, no further meetings will be scheduled at this time.

### **Adjournment**

Chairman Accetta adjourned the meeting at 10:00 A.M.

An audio recording of this meeting as well as any correspondence received is on file in the EMS & Fire Administration.