



Joe Lauro, CPPO/CPPB  
Director

January 22, 2015

TO: ALL INTERESTED PROPOSERS  
REQUEST FOR PROPOSAL: Engineering Consulting Services: St. Pete-Clearwater  
International Airport  
PROPOSAL NUMBER: 134-0479-CN(RW)  
PROPOSAL SUBMITTAL IS DUE: January 29, 2015 @ 3:00 P.M.

### **ADDENDUM NO. 2**

Following is additional information, clarifications, questions and responses relative to referenced Request for Proposal (RFP):

#### **Questions/Answers**

1. Please confirm the scoring for Evaluation Criteria D – Minority Business Status.
  - (a) Must the firm be a minority business or are points awarded if the firm is not a minority business, but they have subconsultant team members who are?
  - (b) Must a commitment percentage be included in the response (note that this may be difficult as assignments are not currently known)?
  - (c) Please confirm how points are awarded? For example, are all 50 points awarded or zero points awarded or points awarded are weighted depending on participation?

#### **Answer:**

- (a) Minority Business Status is worth a total of 50 points. Either the prime or one of its sub contractors must have the minority business designation by the State of Florida.**
- (b) This information is not known at this time.**
- (c) If the firm, or its sub contractors, is designated as a minority business by the State of Florida, fifty (50) points are awarded. If the firm or its sub contractors does not have minority business status as per the State of Florida, zero (0) points are awarded.**

PLEASE ADDRESS REPLY TO:  
400 South Ft. Harrison, Sixth Floor  
Clearwater, Florida 33756  
Phone: (727) 464-3311  
FAX: (727) 464-3925  
Website: [www.pinellascounty.org/purchase](http://www.pinellascounty.org/purchase)



2. Our Legal Department has reviewed the Sample Agreement included with the RFQ and has the following changes/comments for your consideration:
  - a. Section 10 – Change the last word of the section from “designed” to “designee”.
  - b. Section 12.4 – Insert the word “reasonable” prior to “access to the CONSULTANT’S facilities...” in the first sentence.
  - c. Section 13.1 – Insert “The County may not reuse any design plans or specifications to construct another project at the same or a different location without the Consultant’s prior written approval.” at the end of the section. This language has been included in previous Pinellas County contracts.
  - d. Section 24.1 – Delete the word “CONSULTANTS” in the following location “...material and equipment manufacturers, suppliers, distributors, or CONSULTANTS...” and replace with the word “contractors”.

***Answer: The sample agreement is an example. The successful proposer will be required to sign a contract in the form of the sample agreement. Specifics of the finalized agreement will be based on the requirements stated in the Scope of Work.***

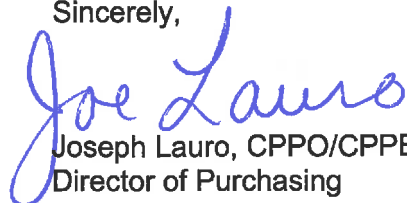
3. Review of the requirements included in Section 7 Submittal Requirements of the RFQ indicates that the total page count for the submittal shall be limited to 100 pages. It further states that Tab 1 (the SF 330) must be a maximum of 50 pages and Tabs 2 through 6 must be a maximum of 50 pages. Please confirm how the introduction tab is to be included in the page count. Should it be included in the 50 pages for Tab 1 or the 50 pages for the remaining tabs?

***Answer: Per Addendum No. 1 answer for question 2 - The entire submittal is limited to one hundred (100) pages; this limit includes Tab 1 through 6. Items within the Introduction Tab, Table of Contents and the tab divider pages are not included in the page limit.***

All other specifications, terms and conditions remain the same.

Please remember to acknowledge receipt of this Addendum in Section G, Page 27 under Addendum No. 2 and return with completed proposal package.

Sincerely,

  
Joseph Lauro, CPPO/CPPB  
Director of Purchasing