



BOARD OF COUNTY COMMISSIONERS

DATE: March 22, 2011

AGENDA ITEM NO. 9

Consent Agenda

Regular Agenda

Public Hearing

County Administrator's Signature:

Subject:

Approval of Ranking of Consultant Selection - Utilities Engineering Consulting Services
Contract No. 101-0028-CN (AM)

Department:

Utilities / Purchasing

Staff Member Responsible:

Kevin Becotte / Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE THE RANKING OF FIRMS AND AUTHORIZE STAFF TO NEGOTIATE AN AGREEMENT WITH EACH OF THE TOP FIFTEEN (15) RANKED FIRMS FOR UTILITIES ENGINEERING CONSULTING SERVICES ON A CONTINUING BASIS AS OUTLINED IN THE REQUEST FOR PROPOSAL. SINCE THERE ARE TWO FIRMS TIED FOR THE NUMBER ONE RANKING THE BOARD WILL CONSIDER FIRMS RANKED ONE THROUGH FOURTEEN ON THE FOLLOWING PAGE.

Summary Explanation/Background:

On November 26, 2010, in accordance with the Consultants' Competitive Negotiation Act (CCNA) requirements, the Purchasing Department on behalf of Pinellas County Utilities let a Request for Proposal (RFP) to seek qualified consultants to provide professional engineering services to support the implementation of Utilities' Capital Improvement Program (CIP). The engineering expertise required to initiate and complete Utilities type projects may differ greatly from the expertise required to complete Public Works and/or Real Estate Management projects. Hence, the need for a separate general engineering contract. The successful firms shall serve as an extension of the County's resources by providing qualified technical and professional personnel to perform duties assigned under the terms of the contract.

The evaluation committee consisting of two (2) representatives from Pinellas County Utilities, one representative from the Airport, a representative from Real Estate Management, along with a representative from the Purchasing Department acting as a facilitator met on February 8, 2011, to evaluate and rank the thirty-three (33) proposals received

The committee evaluated the firms per the following criteria based on a potential score of 1000 points:

- | | | |
|----|--|------------|
| 1. | Ability of the Firm and its Professional Personnel | 375 points |
| 2. | Firm's Experience with Projects of Similar Size and Past Performance | 350 points |
| 3. | Volume of Work Previously Awarded by the County | 50 points |
| 4. | Effect of the Firm's Current and Projected Workload | 125 points |
| 5. | Minority Business Status | 50 points |
| 6. | Location | 50 points |

The order of ranking of qualified firms after evaluation of the proposals are as follows:

1.	HDR ENGINEERING, INC., TAMPA, FLORIDA	825.63 POINTS
1.	CARDNO TBE, CLEARWATER, FLORIDA	825.63 POINTS
2.	URS CORPORATION SOUTHERN, D/B/A URS, TAMPA, FLORIDA	815.31 POINTS
3.	JONES EDMUNDS & ASSOCIATES, INC., TAMPA, FLORIDA	811.88 POINTS
4.	METZGER & WILLARD, INC., TAMPA, FLORIDA	811.56 POINTS
5.	WADE TRIM, INC., TAMPA, FLORIDA	790.31 POINTS
6.	GREELEY AND HANSEN, TAMPA, FLORIDA	785.00 POINTS
7.	POST, BUCKLEY, SCHUH & JERNIGAN, INC. D/B/A PBS&J, TAMPA, FLORIDA	777.50 POINTS
8.	KING ENGINEERING ASSOCIATES, INC., TAMPA, FLORIDA	772.50 POINTS
9.	HAZEN AND SAWYER, P.C., TAMPA, FLORIDA	771.25 POINTS
10.	MALCOLM PIRNIE A WHOLLY OWNED SUBSIDIARY OF ARCADIS, U.S., INC., TAMPA, FLORIDA	770.94 POINTS
11.	AECOM TECHNICAL SERVICES, INC., TAMPA, FLORIDA	769.06 POINTS
12.	MCKIM & CREED, PA, CLEARWATER, FLORIDA	750.31 POINTS
13.	BROWN AND CALDWELL, TAMPA, FLORIDA	737.81 POINTS
14.	PARSONS WATER & INFRASTRUCTURE, TAMPA, FLORIDA	736.25 POINTS
15.	CAROLLO ENGINEERS, INC., SARASOTA, FLORIDA	696.56 POINTS
16.	CPH ENGINEERS, INC., TAMPA, FLORIDA	674.69 POINTS
17.	ASH ENGINEERING, INC., TAMPA, FLORIDA	661.88 POINTS
18.	HALCROW, INC., TAMPA, FLORIDA	657.50 POINTS
19.	CH2M HILL, TAMPA, FLORIDA	647.50 POINTS
20.	CAMP DRESSER & MCLEE INC., TAMPA, FLORIDA	637.81 POINTS
21.	LOCKWOOD ANDREWS & NEWNAM, INC., TAMPA, FLORIDA	630.33 POINTS
22.	GEOSYNTECCONSULTANTS, TAMPA, FLORIDA	627.50 POINTS
23.	TETRA TECH, INC., TAMPA, FLORIDA	625.94 POINTS
24.	THE LPA GROUP INCORPORATED, A UNIT OF MICHAEL BAKER CORPORATION, TAMPA, FLORIDA	620.00 POINTS
25.	CIVIL ENGINEERING AND INSPECTIONS, LLC., TAMPA, FLORIDA	617.50 POINTS
26.	CUMBEY & FAIR, INC., CLEARWATER, FLORIDA	612.50 POINTS
27.	ENGINEERING & APPLIED SCIENCE, INC., TAMPA, FLORIDA	600.63 POINTS
28.	GEORGE F. YOUNG, ST. PETERSBURG, FLORIDA	582.19 POINTS
29.	STEARNS, CONRAD AND SCHMIDT, CONSULTING ENGINEERS, INC., TAMPA, FLORIDA	541.56 POINTS
30.	WATERMARK ENGINEERING GROUP, INC., APOLLO BEACH, FLORIDA	536.25 POINTS
31.	COASTAL DESIGN CONSULTANTS, INC., NEW PORT RICHEY, FLORIDA	427.31 POINTS
32.	EMA, INC., D/B/A EMA SERVICES OF MINNESOTA, INC., LONGWOOD, FLORIDA	127.19 POINTS

At the direction of the Board, staff will begin negotiation with the fifteen (15) most qualified firms in accordance with County CCNA procedures. Final negotiated agreements will be presented to the Board for consideration at a later date.

Fiscal Impact/Cost/Revenue Summary:

Prior to negotiation, the total estimated aggregate value of this contract is in an amount not to exceed \$31.5 million for the potential five (5) year term of this contract. The initial term is for three (3) years with the potential for two (2) twelve (12) month extensions. The County Administrator has delegated authority to increase the upset limits of agreements as long as the negotiated rates remain the same.

Exhibits/Attachments Attached:

- Contract Review
- Evaluation Criteria Tabulation



**PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL**

CATS
NO.:

34849

PROJECT: UTILITIES ENGINEERING CONSULTING SERVICES

BID NUMBER: 101-0028-CN (AM)

REQ. NUMBER:

TYPE: Purchase Contract Other: Construction-Less than \$100,000 One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment. Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please review and enter required liability coverage on pages 13

This is an annual contract. Good Faith Estimate Expenditure from Department: \$10 million per Request Form.

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	Purchasing Dept. Joseph Lauro, Director Candy Mancuso, Asst. Dir Amelia McFarlane, Sr. PA	9/30/10	<i>[Signature]</i>		
2.	Requesting Dept. PCU: Jim Hall, <i>BILL HARRINGTON</i> Paul SACCO Director REM,	10/8/10 10/14/10 10/8/10	<i>[Signature]</i> <i>[Signature]</i> JLH	Provide usage to obtain synergy among depts. into one solicitation - comment on pgs 15/20	ok <i>[Signature]</i>

Using Dept please provide below information:

Yes, funding for this requisition is using grant Funding. No, funding for this requisition is not using grant Funding.
If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.

3.	Risk Management Attn: Will Davis (Check applicable box at right)	10/15/10	<i>[Signature]</i>	Please use maintenance requirement request on pg. 13 of 20 (not simple in back)	HIGH RISK NOT HIGH RISK <i>[Signature]</i>
4.	BCC Finance Attn: Cassandra Williams	11/10/10	<i>[Signature]</i>	Attached comments for legal	<i>[Signature]</i>
5.	Asst. County Administrator KEVIN BECOTTE	11/15/10	<i>[Signature]</i>	forward to Mark Woodard.	<i>[Signature]</i>
6.	Asst. County Administrator/Chief of Staff Attn: Mark Woodard	11/19/10	<i>[Signature]</i>		
7.	Legal Attn: Michelle Wallace	11/19/10	<i>[Signature]</i>	Will sign revised agreement.	<i>[Signature]</i>

****RETURN ALL DOCUMENTS TO PURCHASING****

Make all inquiries to: Amelia McFarlane, CPPB Sr. Procurement Analyst at Extension 43149

In order to meet the required schedule, please return your requirements to Purchasing by: 10/19/2010

Revise 08/2010

TENTATIVE DATES
Legal Ad-BID/RFP Mail Out: TBD
BID/RFP Opening: TBD
Board/County Admin/Purchasing Director Approval: TBD

PINELLAS COUNTY EVALUATION CRITERIA TABULATION SHEET

**Utilities Engineering Consulting Services
101-0028-CN (AM)**

COMPANY NAME		EVALUATOR	EVALUATOR	EVALUATOR	EVALUATOR	TOTAL POINTS	TOTAL AVERAGE
		Jim Hall	Bill Harrington	Bob Humberstone	Paul Sacco		
1	HDR Engineering, Inc.	828.75	828.75	816.25	828.75	3302.50	825.63
1	TBE Group, Inc. D/B/A Cardno TBE	828.75	803.75	835.00	835.00	3302.50	825.63
2	URS Corporation Southern D/B/A URS	815.00	821.25	821.25	803.75	3261.25	815.31
3	Jones Edmunds & Associates, Inc.	821.25	783.75	821.25	821.25	3247.50	811.88
4	Metzger & Willard, Inc.	808.75	808.75	826.25	802.50	3246.25	811.56
5	Wade Trim, Inc.	777.50	802.50	785.00	796.25	3161.25	790.31
6	Greeley and Hansen	776.25	793.75	776.25	793.75	3140.00	785.00
7	Post, Buckley, Schuh & Jemigan, Inc., an Atkins company D/B/A PBS&J, an Atkins company	762.50	756.25	786.25	805.00	3110.00	777.50
8	King Engineering Associates, Inc.	772.50	772.50	772.50	772.50	3090.00	772.50
9	Hazen and Sawyer, P.C.	743.75	798.75	780.00	762.50	3085.00	771.25
10	Malcolm Pirnie, Inc., a wholly owned subsidiary of ARCADIS U.S., Inc.	762.50	786.25	767.50	767.50	3083.75	770.94
11	AECOM Technical Services, Inc.	761.25	787.50	772.50	755.00	3076.25	769.06
12	McKim & Creed, PA	748.75	766.25	748.75	737.50	3001.25	750.31
13	Brown and Caldwell	756.25	695.00	737.50	762.50	2951.25	737.81
14	Parsons Water & Infrastructure Inc.	731.25	713.75	750.00	750.00	2945.00	736.25
15	Carollo Engineers, Inc.	650.00	697.50	716.25	722.50	2786.25	696.56
16	CPH Engineers, Inc.	668.75	657.50	686.25	686.25	2698.75	674.69
17	Ash Engineering, Inc.	685.00	678.75	641.25	642.50	2647.50	661.88
18	Halcrow, Inc.	650.00	661.25	668.75	650.00	2630.00	657.50
19	CH2M Hill	625.00	625.00	661.25	678.75	2590.00	647.50
20	Camp Dresser & McKee Inc. (CDM)	628.75	623.75	640.00	658.75	2551.25	637.81
21	Lockwood, Andrews & Newnam, Inc.	620.00	626.25	620.00	656.25	2522.50	630.63
22	Geosyntec Consultants	622.50	641.25	641.25	605.00	2510.00	627.50
23	Tetra Tech, Inc.	612.50	612.50	630.00	648.75	2503.75	625.94
24	The LPA Group Incorporated, a Unit of Michael Baker Corporation	612.50	581.25	655.00	631.25	2480.00	620.00
25	Civil Engineering and Inspections, LLC	625.00	625.00	618.75	601.25	2470.00	617.50
26	Cumbey & Fair, Inc.	612.50	606.25	618.75	612.50	2450.00	612.50
27	Engineering & Applied Science, Inc.	563.75	563.75	637.50	637.50	2402.50	600.63
28	George F. Young, Inc.	562.50	598.75	562.50	605.00	2328.75	582.19
29	Stearns, Conrad and Schmidt, Consulting Engineers, Inc. D/B/A SCS Engineers	541.25	547.50	547.50	530.00	2166.25	541.56
30	Watermark Engineering Group, Inc.	531.25	513.75	550.00	550.00	2145.00	536.25
31	Coastal Design Consultants, Inc.	426.25	411.75	445.00	426.25	1709.25	427.31
32	EMA, Inc. D/B/A EMA Services of Minnesota Inc.	122.50	122.50	141.25	122.50	508.75	127.19