



TECHNICAL MANAGEMENT COMMITTEE

Solid Waste Operations Conference Room Minutes of the Meeting - September 29, 2004

The meeting of the Solid Waste Technical Management Committee was held at the Department of Solid Waste Operations Conference Room at 2:00 p.m. on Wednesday, September 29, 2004. Members present were Robert Brumback, Sandy Sanders, Bob Cyr, James Walker, Chuck Schauer, Steven Smith, Tonya Wise, Bennie Boyd, Mike Sweet, and Allen Godfrey. Assisting with conduct of the meeting were: Warren Smith, SWO Director, Don Crowell, Legal Counsel, and Judy Lund, Administrative Coordinator and Reporting Secretary.

Call to Order: Chairman Bob Brumback called the meeting to order at 2:08 pm. Bob welcomed two newly appointed TMC members – Don Sopak, City of Gulfport and Tonya Wise, City of Tarpon Springs.

Minutes: Chuck Schauer noted that he did not attend the “Special TMC Meeting”. That correction was noted and a motion was made to accept the June 23, 2004 and the Special TMC meeting minutes.

Operations Report - Bob Hauser:

- Boiler availability was 98.2% in July and for August it was 71.8% due to 458 outage hours due to the recent hurricanes.
- The Class III landfill area excavation is complete – capacity of the excavation is approximately 48,000 tons.
- Discharging from Pond “A” commenced on August 2, 2004.
- The Bridgeway Acres landfill operating permit has been received. The Toytown Landfill DEP permit application has been submitted.
- Staff is continuing to review the repair and/or replacement of the scales. Updated software is being purchased.
- Negotiating our landfill Engineer-of-Record agreement with SCS Engineers.
- Finalized our contract with Kessler Consulting for Recycling and Collection Services.
- A detailed financial model study by CDM for SWO is underway.
- FDOT has requested that we move the slurry wall for the proposed alignments and construction of CR 296 & 118th Avenue. Discussions with FDOT are underway.
- Capital Improvement Projects:
 - The landfill (new construction) contractor’s building and the truck wash facility are out to bid - the bids are due in October.
 - The maintenance & storage building design (new construction) is complete and that project will go out to bid in the next few months.

- The new HEC₃ and the new hand-unload designs are 90% complete.
 - Contracts for the relocation of the main lift station and the site water master plan study are expected to be approved in September.
- WTE – SWO staff is working with Wheelabrator on reprocurement issues, including evaluating the County's future ash management system.
 - An office/document room is being prepared for potential vendors in the WTE reprocurement process. A draft RFQ is being reviewed – release is expected in early December 2004.

Recycling Update – Kelsi Oswald:

- Business recycling audits are continuing, including arranging waste exchanges where possible.
- The “Garbage is my Bag” school program has been rescheduled to February 2005 due to hurricanes.
- Using the “Pinellas Partners in Recycling” for easy public recognition. (of what)
- The Country Jubilee Festival at Heritage Village is scheduled for October 23rd to celebrate America Recycles Day and Pinellas Recycles Day.
- The event recycling trailers are available for use at large public events.
- The St. Pete Times annual recycling insert is scheduled for distribution in January 2, 2005 newspaper.
- The holiday gift-wrap has arrived - contact Andy Fairbanks for pickups.
- Staff is working with the Fish & Wildlife Conservation Commission to establish more mono-filament line recycling drop-off sites.
- “A Gift for Teaching Pinellas” reuse store will open 10/5/04. They can be reached at (727) 576-2199.
- The office paper collection & recycling contract is going out to bid. This new contract will also be available to municipalities.
- FDEP tire grant monies expire at the end of September 2004. This grant will not be funded in 2005.

Customer Service Update – Tim Wiley:

- Level of Service Report attached.
- Since September 8, 2005 - 5,708 calls have been received at SWO. From the 464-4000 – 3,081 calls have been received. Most calls were about hurricane debris removal.

Budget Report – Lisa Ledoux:

- Financial Status Summary attached.
- As of the third quarter of 2003-2004 SWO is at 82% of budgeted revenues.
- Lisa reported that the County will be responsible for 2.5% of the eligible hurricane debris collection costs after FEMA and the State reimburses the County's General Fund. Solid Waste will “front” the money and will be reimbursed with interest from the County's General Fund.

Proposed Disposal Rates – Bob Hauser:

- Bob stated that the “Draft Proposed Fee Schedule” changes will improve customer service and will accomplish two goals; flat rate fees - small vehicles will no longer have an option to weigh in and out and cities with qualified mulch reuse programs will receive a credit (\$14.50/ton) for the mulch they remove, all other vehicles will still be charged \$37.50 per ton.
- Bob reviewed the highlights of the revised fee schedule.

Sandy Sanders made a motion to accept the “Proposed Fee Schedule” which was seconded by Chuck Schauer. The motion was passed unanimously.

Additional Items – Warren Smith:

- With respect to the recent hurricanes, the Dewberry & Davis draft hurricane debris plan is 95% complete.
- The County contracted with Phillips & Jordan two years ago for hurricane debris removal. Chris Staubus is working on RFP’s for debris monitoring and cleanup for future years. He has been negotiating with the municipalities who want to participate in the County’s debris management contract. FEMA representatives reported that an Interlocal Agreement would work best.
- The TMC suggested a Hurricane “Lessons Learned” Review meeting possibly in November for the TMC members and private haulers.
- SWO has been working extended hours and it was agreed that SWO could return to normal working hours on September 27, 2004.
- Warren asked that the TMC to adjust its meeting dates for the next couple of years to a bi-monthly meeting schedule in order to accommodate increased staff workload associated with the Reprocurement Project.

Steven Smith requested a list of the monthly TMC reports that are prepared by staff. A motion was made and approved to skip the October TMC meeting and reconvene in November 2004.

Charities Report – Brian Armstrong:

- Brian provided the TMC with the Charities Review and recommendation for FY 2004/2005. The recommendation reduces the total amount allowed to charities by 5.5% from last year.

A motion was made and approved to accept the waiver of disposal fees for fiscal year 2004/2005 for charities listed.

Adjournment – Chairman Bob Brumback: The meeting was adjourned at 3:21 pm.

Respectfully submitted, Judy Lund, TMC Secretary

