



TECHNICAL MANAGEMENT COMMITTEE

Solid Waste Operations Conference Room Minutes of the Meeting – September 22, 2005

The meeting of the Solid Waste Technical Management Committee was held at the Department of Solid Waste Operations Conference Room at 2:00 p.m. on Thursday, September 22, 2005. Members present were Robert Brumback, Chairman, Sandy Sanders, Chuck Schauer, Steven Smith, Bennie Boyd, Tonya Wise, Don Ross, Allan Godfrey, James Walker, Connie Kest, Bob Cyr, Max Maxemow, and Mike Sweet. Assisting with conduct of the meeting were: Warren Smith, SWO Director, and Judy Lund, Administrative Coordinator and Recording Secretary.

Call to Order: Chairman Bob Brumback called the meeting to order at 2:00 pm. Bob welcomed everyone to the TMC and thanked everyone for their participation.

Group “C” Cities Membership – Bob Brumback: Bob welcomed Max Maxemow and Dean Scharmen, new member and alternate respectively, representing Group “C” Cities on the TMC.

Minutes: Steven Smith requested that the minutes reflect all motions and requested that they be more definitive. *A motion was made by Mike Sweet and seconded by James Walker for the minutes to reflect all motions to be more definitive and to accept the June 22nd TMC Minutes after corrections are made. The vote was unanimous.*

Operations Report – Deb Bush:

- The Operations Report is attached.
- In July a total of 41,576 megawatts were sold; boiler availability was 95.14% with two diversions. In August a total of 37,065 megawatts were sold; boiler availability was 90.04% with three diversions.
- We received the final FDEP permit for the Toytown Landfill renewing our closure permit.
- Work has begun excavating the Class III Landfill for expansion of the site.
- For total system tons to-date, we have broken the million ton mark with 1,033,626 tons.
- In August there were 1,209 participants in our Household Electronics and Chemical collection programs. There were no mobile or Haz-to-Go collections. In September two mobile collections were held; the City of Largo, and the City of Gulfport, September 10th and September 24th respectively.

- The permit modification to increase the permitted height of the landfill was submitted to FDEP. A request for additional information was received and a response sent to FDEP in August. We hope to receive the notice to issue the permit by mid-October.
- The work on modifying Code 106 permitting activities continues. The changes required in the Ordinance are expected to go to the BCC in the fall. The proposed change limits Code 106 permits only to disposal sites. TMC members were asked to check with their city zoning officials to ensure this will not be an issue for them.
- Solid Waste Operations will be conducting a customer survey during the week of September 26th. Survey cards will be handed out to customers upon their arrival and a drop-off box has been located on the exit road so that the drivers can drop their completed surveys off. We ask that you encourage your drivers to complete and submit the survey cards so that we can improve our service to you. Another survey is scheduled for October 23rd.
- New Scalehouse software has been installed recently, which will assist us in improving our service. While there are some issues that need to be worked out with the new software, everything is generally working well.
- Construction of the landfill contractor's maintenance building, the truck wash and the new maintenance and storage buildings have been awarded, and work is underway.
- The new HEC₃ facility and citizen hand unload facility are expected to be bid in October as two separate projects.
- Initiation of the design for the refurbishment/replacement of the underdrain at the Toytown Landfill is underway. This work is required to improve gradient management at the landfill.
- Over the past several years, we have been working with FDOT regarding the extension of CR 296 onto 118th Avenue North. Eventually this roadway will turn to the north and link up with the Bayside Bridge. Our slurry wall is located in the median of 118th Avenue. Several alternatives for accomplishing this project have been investigated. Solid Waste has been given direction to relocate the slurry wall south of the current eastbound lane on 118th Avenue adjacent to Pond "A". The project is required to be completed by November 2006 so that highway construction is not impeded. This is a complicated project involving significant design, construction and permitting issues. We have initiated this project and are proceeding as quickly as we can.
- The County has received a draft Operating Agreement and draft Construction Agreement for the Waste-to-Energy reprocurement project for our review.
- The reprocurement draft Request for Proposals (RFP) incorporating the above documents is expected for our review in early October.
- A number of capital projects to be included in the RFP have been identified and the work to develop them into a form for inclusion in the RFP is underway. Other capital projects are also being investigated for potential inclusion in the RFP. The RFP is expected to be issued to the qualified firms in early 2006.
- On August 16, 2005 the BCC approved Amendment No. 8 to our current WPI Agreement to resolve a number of transition issues as well as to resolve other outstanding issues between the County and WPI.
- On August 16, 2005 the BCC approved Amendment No. 9 to our current WPI Agreement for several value added projects including new turbine controls, refurbishment of boiler feed water pumps, installation of furnace pyrometers and additional parts for the boiler feed water treatment system.

- Andy Fairbanks has recently been promoted to the Recycling Waste Reduction Program Coordinator and Lora Ross, formerly with FDEP, has recently been hired into the position of Solid Waste Technician/Recycling.

Waste Reduction/Recycling Update – Sherri Kennedy:

- The Recycling Report is attached.
- Sherri requested that the TMC Committee vote on the Recycling Subcommittee Bylaws. After some discussion, it was decided that the vote would be taken at the next TMC meeting on November 22, 2005, as the committee was not prepared to vote. The Bylaws are enclosed in the TMC member packet and will be available on the TMC website for review.

Customer Service Update – LaShonda Taylor:

- The Level of Service Report is attached.
- For the past two months a 100% service level was achieved. There was one lane closure due to a electronics box not communicating with the computers. There were 27,352 scale transactions, 399 tares; 19 surcharges and 174 OPS notices. Manual tickets - 1,525, operations notices – 156, and 316 operating hours. The total net tons processed were 130,960.58.
- For those who participate in the mulch program, currently the system is not posting a credit to your account, but you will see a credit on your invoice at the end of the month.
- A barcode system is being considered for the large collection vehicles, similar to the Sunpass. The pilot program will begin with ONYX vehicles, after installation of the new software.
- Credit card readers and check writers are also being evaluated.

Budget Report – Lisa Ledoux:

- Lisa stated that the Capital Improvement Project (CIP) budget report is posted on the TMC website through the month of August; and the Financial Status Summary through third quarter 2005 which takes us through June 30th.
- Lisa briefly reviewed the CIP and Financial Status Summary through June 30, 2005.

Charities Review – Brian Armstrong

- Brian reported on the Charities Review report, enclosed in the meeting packet; a recommendation was made for the waiver of disposal fees for fiscal year 2005/2006 for approval by the TMC.
- Warren Smith noted that Brian, Melanie, Shanon and Andy have worked diligently on this program and they have reduced the waiver of disposal fees by 40% over the past four years

including the addition of three charities, a substantial decrease which is a credit to the staff working on this program.

Sandy Sanders made the motion to accept the recommendation of the Charities Review Committee and approve the waiver of disposal fees for 2005/2006. Robert Cyr seconded the motion. The vote was unanimous.

TMC Reserve Reallocation Sub-Committee Report – James Walker

- James reported that the Reserve Reallocation Sub-Committee met prior to the TMC meeting on September 22, 2005 to discuss the management of system reserves. The Sub-Committee is composed of Don Ross, Bennie Boyd, Mike Sweet, Allan Godfrey and James Walker. The general consensus of the committee was to bring a recommendation to the TMC to instruct the County to prepare an analysis of alternatives.
- Warren noted that the sub-committee agreed to put together a plan to identify costs going forward including capital costs and an estimate of operating costs for the new contract, identify reserve requirements including a timeline and schedule, and obtain a legal decision on the rebate mechanisms for defined excess revenues.
- James reported that the Sub-Committee will meet again on November 23nd prior to the TMC meeting to begin looking at the information prepared by staff to the TMC so that when the budget process brings us to discuss rates, we should be a good position to explain any recommendations.

James Walker made a motion to instruct Solid Waste staff to identify the anticipated CIP costs, investigate rebate methods and discover what mechanism could be used, establish a time line and set a schedule, and obtain a legal decision. Sandy Sanders seconded the motion. The vote was unanimous.

Waiver of Disposal Fees – Warren Smith:

- Warren stated that at the September 6th BCC Meeting, there was some discussion with respect to the cleanup of dead fish by the City of Indian Shores including consideration for the County to pay for the removal and cleanup due to the recent Red Tide. It has been customary that the TMC waive the fee for disposal of dead fish; however, this particular request speaks to the reimbursement to the cities for the actual cleanup effort, which would include labor, materials, mileage, etc.
- Warren stated that the BCC requested that this proposal be presented to the TMC for approval.
- After some discussion, the Chairman stated that FDEP has prohibited the cities from burying fish on the beach and the County has provided free disposal fees for the dead fish in the past. The Chairman requested that a TMC position and recommendation to the BCC to continue the current policy of absorbing the disposal costs at the landfill, but not absorbing labor, transportation or equipment costs be adopted.

- Lisa Ledoux provided the previous agreement from 1994 where St. Petersburg/Clearwater Convention & Visitor's Bureau (CVB) provided the funding to clean up the beaches.

Mike Sweet made a motion for the TMC to continue the current policy of absorbing the dead fish at the landfill, but not to include any personnel or equipment costs. Steven Smith seconded the motion. The vote was unanimous to send a letter to the County Administrator stating the TMC's position.

Additional Items – Warren Smith:

- Warren reported that the Interlocal Agreement regarding hurricane debris cleanup was sent to all the cities. Comments were solicited from the cities that wanted to participate and the draft agreement was emailed to them. Basically, the Interlocal Agreement allows the cities and the County to work together to utilize our contractors - Phillips & Jordan and PHR&A. As we prepared to send the Agreement back to the cities Hurricane Katrina hit. Now there's a concern that perhaps we need to take a "closer" look at our hurricane plans.

Adjournment – Chairman Bob Brumback: The meeting was adjourned at 3:10 pm.

The next TMC Meeting is scheduled for Wednesday, November 23, 2005 @ 2:00pm with the TMC Reserve Reallocation Sub-Committee Meeting @ 1:00 pm on the same date.

Respectfully submitted, Judy Lund, TMC Secretary

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