



TECHNICAL MANAGEMENT COMMITTEE

Solid Waste Operations Conference Room

Minutes of the Meeting - January 25, 2006

The meeting of the Solid Waste Technical Management Committee (TMC) was held at the Department of Solid Waste Operations Conference Room at 2:00 p.m. on Wednesday, January 25, 2006. Members present were Robert Brumback, Chairman, Sandy Sanders, Chuck Schauer, Steven Smith, Bennie Boyd, Diana Hugg, Don Ross, James Walker, Bob Cyr, Don Sopak, Max Maxemow and Mike Sweet; Connie Kest was absent. Assisting with conduct of the meeting were: Warren Smith, SWO Director, and Judy Lund, Administrative Coordinator and Recording Secretary.

Call to Order: Chairman Bob Brumback called the meeting to order at 2:03 pm. Bob welcomed everyone to the TMC and thanked everyone for their participation.

Minutes: The Chairman asked if everyone had an opportunity to read the minutes. *A motion was made by Sandy Sanders and seconded by Don Ross to accept the November TMC Minutes as written. The vote was unanimous.*

Operations Report - Deb Bush

- The Operations Report is attached.
- In November 41,587 megawatts were sold, there were no diversions and plant availability was 97.56%. In December 43,935 megawatts were sold, there were two diversions and plant availability was 99.04%.
- The Class III Landfill expansion should be completed by the end of the month. Class III operations will be moving into the new area in the next couple of months.
- System performance for November was 81,067 tons to the plant; 18,301 tons landfilled for a total system tons of 99,368. Please note the asterisk for December; we have had system data base problems. LaShonda Taylor stated that the corrections should be completed now.
- For HEC₃ & mobile collections in December we had 1,167 participants. We had two record breaking days in December; 117 on the 27th and 103 on the 29th – mostly televisions.
- The next mobile collection will be on January 28th at East Lake High School.
- The Site Water Management Master Plan has been completed. We are reviewing the various projects and developing a CIP program.
- We are continuing to respond to requests for information from DEP on the proposed landfill height increase. Again, we hope to receive approval in the next several months.

- On December 6, 2005, the BCC approved the Lealman franchise collection MSBU and placing the collection user fee on the tax bill for residences within the area. The collection contract is out to bid with bids expected to be received in March.
- Solid Waste Operations has hired Caroline Klos for our new position of Franchise Coordinator/Debris Manager. She will be responsible for managing the collection contract in Lealman along with other collection issues as well as being responsible for our debris management plan.
- Kessler Consulting has completed an analysis of waste reduction options. We are currently reviewing the results and working towards potential implementation of several options to reduce waste.
- Construction continues on three new buildings as part of our facilities master plan. The new HEC₃ facility has been scheduled to go to bid in the next few weeks.
- The project to dredge Pond “A” is being finalized based upon the results of the site water master plan.
- We are preparing the final design and specifications for stabilization of the Pond “A” embankment which should go to bid soon.
- The new hand-unload facility is in final contract review and will be bid in the next month.
- Construction has commenced on the relocation our main lift station.
- The bids for installation of four new scales will be received in February.
- The investigation and preliminary design of the refurbishment of the underdrain at the Toytown Landfill is being completed and is moving into final design.
- The preparation of the design and permitting documents for the relocation of the slurry wall along 118th Avenue is continuing. Our goal is to complete this project prior to the commencement of roadway construction.
- At the BCC Workshop on January 17, 2006, Solid Waste Operations presented a summary of the new WTE Contract Request for Proposals, the Service Agreement, and Construction Agreement to the BCC. With the BCC’s approval, we will be issuing these documents to the three pre-qualified contractors in the first week of February. This will begin the process of simultaneous negotiations with the three firms which should last about 4-5 months. The final documents will be issued in the summer of this year. A selection of a contractor by the BCC to operate and maintain the WTE facility over the next 17 years is planned for late this year.
- Letters indicating the distribution of the FY05-06 Aid to Government Agencies (municipal recycling grants) were sent to all participants on 12/9/05. Redington Shores and South Pasadena are not participating this fiscal year. We received direction from the TMC Sub-committee to find out why they are not participating in the program. Andy Fairbanks will be contacting all the cities in the near future to find out what programs you would be most interested in.
- 2006 Recycling Directory was distributed as an insert in the 1/16/06 edition of the St. Petersburg Times. New features include:
 1. A-Z “How Do I Get Rid of It?” guide (available online at www.pinellascounty.org/utilities)
 2. GIS-based recycling center locator tool (available online at www.pinellascounty.org/resident)
- Other updated publications include:
 1. “A Guide to Pinellas County Utilities Solid Waste Operations”
 2. “Pinellas County Utilities: It’s More Than Just a Job”
- Pinellas County’s 2004 annual MSW report to FDEP has been revised due to corrected data sent by FDEP. Updating figures reported at last meeting:
 1. 1,943,415 tons MSW generated (11.29 pounds/person/day)
 2. 585,562 tons MSW recycled (30% adjusted recycling rate)

- Andy Fairbanks is co-chair of the 2006 Recycle Florida Today conference that will be held in St. Pete Beach, June 5 – 7th. Agendas and registration forms will be distributed in early February.
- Marie Jacobs is leaving SWO for a job at Brooker Creek Preserve. We will be advertising to fill a Solid Waste Technician position in the Waste Reduction Section shortly.
- Bylaws and goals for the Recycling Subcommittee are currently under review. The Subcommittee's next meeting will be at SWO on Thursday, February 9th, from 9:30 -11:00 am.

Customer Service Update - LaShonda Taylor

- The Level of Service Report is attached.
- For the month of December the total number of facility operating hours was 314 with a 100% service level achieved. There were no lane closures. There were 25,445 scale transactions, 342 tares; 1 surcharge and 13 OPS notices. Manual tickets - 1,220, operations notices – 13, and 1,256 scale operating hours. The total net tons processed were 136,131.6.

Budget Report - Lisa Ledoux

- Chairman Brumback noted that the budget report is not available at this time.

TMC Reserve Reallocation Sub-Committee Report - James Walker

- James reported that the subcommittee discussed the litter prevention program, and possible funding for litter prevention programs. Warren advised the subcommittee that Kessler Consulting is working on a litter report with Solid Waste and their report is due within the next week. We will update the TMC in March regarding the status of that report. We discussed recycling and increasing the amount of monies that is currently available to the cities – those cities that are participating have a pro-rated share of \$350,000. There was discussion to increase that amount to \$500,000.
- Chairman Brumback noted that there is not enough time to wait until the TMC meeting in March to vote on the increase of funds. ***Steve Smith made a motion to increase the amount of recycling funds from \$350,000 to \$500,000 using the present allocation. James Walker seconded the motion – open for discussion.*** After some discussion, Mike Sweet suggested that he felt \$950,000 would be more acceptable. Warren stated that he would take direction from the TMC. The Chairman asked for further discussion. There were a few comments regarding the amount that should be requested and the Chairman then asked for the members to vote on the motion and second that was on the table. ***The vote was unanimous to approve the motion as it was stated and seconded.***
- James reported that the report on the financial monitoring system will be presented at the March TMC meeting. When the first quarter results are available, Warren stated that they will be emailed to the TMC members.

Customer Survey Results - Deb Bush

- Deb reported that two different surveys were conducted; one during a plant outage and one during regular business operations. For those of you who were at the September meeting, as you left the meeting it appeared that the plant was on fire. It was the first of two SDA failures and the third one was taken off line so the plant went cold iron. Deb reported on the process that was used to perform the surveys; which is attached. Surveys for the down period were moved up to the week of the outage.
- Deb stated that the surveys brought to our attention some processes that need to be changed. We are working with the various sections and contractors on the issues that are within our control to correct. Overall, staff felt that generally the scores were fairly high.
- Bob Hauser noted that “wait time” is part of the solid waste disposal process and there’s not too much that can be done to improve on that. Warren stated that the barcode system for commercial vehicles, automated scales, taking checks and credit cards will also improve service.

Additional Items - Warren Smith

- Sandy Sanders asked if there were any issues with the holiday closings. LaShonda Taylor responded that there 89 customers on Thanksgiving Day and she would have to check on the day after Christmas. She noted that the tonnage amounts on some trucks were not even a ton on Thanksgiving Day.
- Warren stated that the City of Dunedin and the City of St. Pete Beach need to address the issue of Alternates. Warren also made an offer at the next TMC meeting for anyone to take a tour of the facility of the Class III landfill. Anyone who would like to take the tour, please contact Judy Lund.
- Bob Hauser reported the North American Waste to Energy Conference to be held in Tampa is scheduled for May 1st – 3rd this year. Bob has volunteered our plant for the conference tour; anyone interested in participating, please contact Bob.
- Bob Hauser reported on the tipping fee waiver for beach cleanup; he stated that tires are still rolling up on the beaches – over the last four or five months we had a lot of requests for cleanup for up to several hundreds of tons. We are requesting your input regarding this process. Bob Brumback noted that the TMC had discussed this at previous meetings and that the TMC agreed that “beach cleanup up” only includes the waiving of the tipping fee specifically for hurricane debris, Red Tide, and tires. This would not include seaweed cleanup. Warren suggested that we should get input from our legal staff regarding these requests and bring it back to the TMC.
- Chairman Brumback stated that Bob Hauser was prepared with the WTE Workshop Powerpoint presentation to the BCC to show those TMC members who are interested. The Chairman excused those members who needed to leave and made it optional for those who wanted to view the presentation.
- Bob Hauser made a presentation regarding the WTE procurement process that was presented to the BCC. Bob stated that there were only three firms bidding on the seventeen year contract; Wheelabrator, Covanta, and Montenay. Bob explained the process including designated capital projects, vendor assurances, and contract provisions and then responded to questions.

Adjournment - Chairman Bob Brumback The meeting was adjourned at 3:55 pm.

The next TMC Meeting is scheduled for Wednesday, March 22, 2006 @ 2:00pm with the TMC Reserve Reallocation Sub-Committee Meeting @ 1:00 pm on the same date.

Respectfully submitted, Judy Lund, TMC Secretary

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