

Reduce, Reuse, Recycle at School

You Can Make a Difference Every Day!

GIVE TRASH A NEW LIFE (RECYCLE)

- mixed paper: *Recycle ALL PAPER including white paper, colored paper, newspaper, junk mail, phone books, and magazines.*
- cardboard
- aluminum cans and other metals
- cartridges inkjet or toner
- rechargeable batteries
- cell phones



SWITCH OFF

Turn off lights and equipment when not in use.



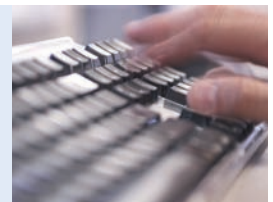
CHARGE IT

Use rechargeable batteries, not disposable.



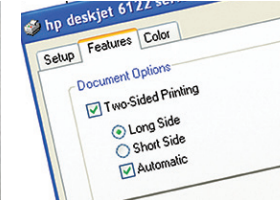
GO PAPERLESS

Use e-mail instead of snail (paper) mail.



COVER YOUR BACK SIDE

Use both sides of paper.



POST IT

Post or route information instead of making copies.



KEEP CURRENT

Save paper by keeping mailing lists up-to-date.



BUY RECYCLED

Buy recycled-content products.



USE IT AGAIN

- packaging boxes, peanuts, and bubble wrap
- file folders
- paper clips
- interoffice envelopes



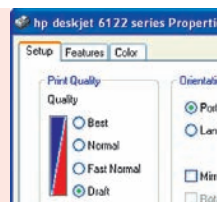
BYOM

Bring Your Own Mug (instead of using disposable cups).



TRY DRAFT

Use draft quality for printing when possible.



STOP LEAKS

Report water drips or leaks.



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