

## FY21 BUDGET TIMETABLE (9/9/20- see next chart for listing of revisions made to original timetable)

Date 2020	Day	Time	Meeting	Activity
Jan 9	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
Jan 10	Fri	1:00PM		FY21 Budget Kickoff Meeting. Budget Guidelines published.
Jan 14	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
Jan 23	Thu	9:30 a.m.	BCC W/S offsite	BCC Work Session - Strategic Planning Session
Jan 27	Mon	1:00 PM		FY21 CIP Budget Kickoff Meeting.
Jan 28	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearing
Feb 6	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
Feb 11	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
Feb 20	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing. FY21-FY26 Forecast Presentation.
Feb 20	Thu	1:00 p.m.	BCC Mtg	Proposed Joint BCC/Federal Delegation Meeting
Feb 25	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearing
Mar 5	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
Mar 10	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearings
Mar 19	Thu			FY21 Budget Submissions due to OMB (except Constitutional Officers)
Mar 19	Thu			FY21-26 CIP Budget Submissions due to OMB
Apr 2	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
Apr 7	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
Apr 16	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
Apr 21	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearings
Apr 30	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing.
<b>May 1</b>	Fri			<b>Budget Submissions for Constitutional Officers due to OMB</b>
May 5	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
May 14	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
May 19	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearings
May 28	Thu	9:30 a.m.	BCC W/S, BCC BIS	BCC Work Session/Agenda Briefing. Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.
<b>Jun 1</b>	Mon			<b>Property Appraiser Provides the Estimates of Taxable Values</b>
Jun 2	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
Jun 3	Wed	9:30 a.m.	BCC BIS	Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.
Jun 4	Thu	9:30 a.m.	BCC BIS	Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.
Jun 5	Fri	9:30 a.m.	BCC BIS	Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.
Jun 17	Wed	9:30 a.m.	BCC BIS	Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.
Jun 18	Thu	9:30 a.m.	BCC Mtg/BIS	BCC Regular Meeting. Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.

Date 2020	Day	Time	Meeting	Activity
Jun 19	Fri	9:30 a.m.	BCC BIS	Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.
Jun 23	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting, 6:00 p.m. Public Hearings
<b>Jul 1</b>	Wed			<b>Property Appraiser Certifies Preliminary Tax Roll</b>
Jul 16	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing. Budget Information Session: Sheriff.
Jul 21	Tue	2:00 p.m.	BCC Mtg	BCC Regular Meeting - County Administrator presents FY21 Proposed Budget; 6:00 p.m. Public Hearings
Jul 30	Thu	9:30 a.m.	BCC BIS	Budget Information Session. Feedback regarding FY21 Proposed Budget.
<b>Aug 4</b>	Tue			<b>Property Appraiser is notified of proposed millage rates for development of TRIM notices</b>
Aug 6	Thu	9:30 a.m.	BCC BIS	Budget Information Session (if necessary).
Aug 11	Tue	9:30 a.m.	BCC Mtg	BCC Regular Meeting
Aug 20	Thu	9:30 a.m.	BCC BIS	Budget Information Session
<b>Aug 24</b>	Mon			<b>TRIM notices mailed to all property owners</b>
Aug 27	Thu	9:30 a.m.	BCC BIS	Budget Information Session
Sep 3	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
<b>Sep 8</b>	Tue			<b>Tentative FY21 Budget posted to County website</b>
<b>Sep 10</b>	Thu	<b>2:00 p.m.</b>	<b>BCC PH</b>	<b>BCC Regular Meeting, 6:00 p.m. Public Hearings - 1st Public Hearing – BCC adopts tentative FY21 millage rates and budgets</b>
Sep 17	Thu	9:30 a.m.	BCC W/S	BCC Work Session/Agenda Briefing
<b>Sep 20</b>	Sun			<b>Advertisement of Budget Public Hearing Notice and Budget Summary in newspaper</b>
<b>Sep 22</b>	Tue	<b>2:00 p.m.</b>	<b>BCC PH</b>	<b>BCC Regular Meeting, 6:00 p.m. Public Hearings - 2nd Public Hearing – BCC adopts final FY21 millage rates and budgets</b>
<b>Sep 25</b>	Fri			<b>Distribute Adopted Resolutions to Property Appraiser, Tax Collector, State Department of Revenue</b>
Oct 1	Thu			FY21 Begins
<b>Oct 5</b>	Mon			<b>Final Taxable Value (DR-422) Received from Property Appraiser prior to Extension of Rolls</b>
<b>Oct 8</b>	Thu			<b>Return Form DR-422 to Property Appraiser within 3 days of receipt</b>
<b>Oct 15</b>	Thu			<b>Office of Economic and Demographic Research data submission</b>
<b>Oct 21</b>	Wed			<b>Final Budget Posted to County's Official Website; Certify Compliance with Sections 200.065 and 200.068, Florida Statutes, to Department of Revenue</b>

## SCHEDULE OF REVISIONS TO ORIGINAL FY21 BUDGET TIMETABLE (distributed on 1/9/20)

Change	Date	Day	Time	Activity
<b>3/23/2020</b>				
R	Jan 23	Thu	9:00 AM	FY21 CIP Budget Kickoff Meeting.
R	Jan 27	Mon	1:00 PM	FY21 CIP Budget Kickoff Meeting.
N	Apr 30	Thu	9:30 AM	Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.
N	April 30, 2020 Budget Information Sessions added to the schedule. Please see Attachment 1 for sequence of agencies.			
<b>4/7/2020</b>				
R	Apr 30	Thu	9:30 A.M.	BCC Work Session/Agenda Briefing. Budget Workshops with all Departments and Agencies. See Attachment 1 for detailed schedule.
N	May 28, 2020 Budget Information Sessions added to the schedule. Please see Attachment 1 for sequence of agencies.			
<b>4/14/2020</b>				
R	Revisions of Budget Information Sessions Schedule. Sequence of agencies changed. Please see Attachment 1.			
<b>5/27/2020</b>				
R	Revisions of Budget Information Sessions Schedule. Sequence and start/end times changed. Please see Attachment 1.			
<b>6/12/2020</b>				
R	Budget Information Session Date for Sheriff has changed. Please see Attachment 1.			
<b>6/16/2020</b>				
R	Revisions of Budget Information Sessions Schedule. Sequence and start/end times changed. June 18 BIS Sessions moved to June 19. Please see Attachment 1.			
<b>6/17/2020</b>				
R	Revisions of Budget Information Sessions Schedule. Sequence and start/end times changed. Please see Attachment 1.			
<b>8/14/2020</b>				
N	August 20, 2020 Budget Information Session added.			
<b>8/21/2020</b>				
N	August 27, 2020 Budget Information Session added.			
<b>9/9/2020</b>				
R	<b>Sep 18</b>	Fri		Advertisement of Budget Public Hearing Notice and Budget Summary in newspaper
R	<b>Sept. 20</b>	Sun		Advertisement of Budget Public Hearing Notice and Budget Summary in newspaper

O = indicates Original Schedule dated 1/9/2020

R = indicates Revisions made to original schedule

N = indicates New Activity added to Original Schedule dated 1/9/2020

09/09/20

## Attachment 1: 2021 Budget Development - Budget Information Sessions Schedule

PRESENTATION DATE	#	DEPARTMENT	Estimated Start Time	Estimated End Time
<b>Thursday, May 28</b>	1	Feather Sound Community Services District		
(9:30 a.m.)	2	Palm Harbor Community Services District		
	3	East Lake Library		
	4	East Lake Recreation		
	5	Pinellas Public Library MSTU		
<b>Wednesday, June 3</b>	1	Introduction and Budget Overview	9:30 AM	10:15 AM
(all day, beginning 9:30 a.m.)	2	Property Appraiser	10:15 AM	10:45 AM
	3	Airport	10:45 AM	11:30 AM
	4	Convention & Visitors Bureau	11:30 AM	12:15 PM
	5	Economic Development	12:15 PM	1:00 PM
		[LUNCH]	1:00 PM	1:30 PM
	6	Building & Development Review Services (incl Code Enforcement)	1:30 PM	2:15 PM
	7	Contractor Licensing	2:15 PM	3:00 PM
	8	Planning (incl Community Development)	3:00 PM	3:45 PM
	9	Pinellas Planning Council (Forward Pinellas)	3:45 PM	4:15 PM
<b>Thursday, June 4</b>	1	Office of Asset Management	9:30 AM	10:00 AM
(all day, beginning 9:30 a.m.)	2	Solid Waste	10:00 AM	10:45 AM
	3	Utilities	10:45 AM	12:15 PM
		[LUNCH]	12:15 PM	1:00 PM
	4	Public Works	1:00 PM	3:00 PM
	5	Governmental CIP (incl Penny)	3:00 PM	4:30 PM
<b>Friday, June 5</b>	1	Parks & Conservation Resources	9:30 AM	10:30 AM
(all day, beginning 9:30 a.m.)	2	Office of Management and Budget	10:30 AM	11:00 AM
	3	Tax Collector	11:00 AM	11:30 AM
	4	County Attorney	11:30 AM	12:00 PM
		[LUNCH]	12:00 PM	12:45 PM
	5	Marketing & Communications	12:45 PM	1:15 PM
	6	County Administration (incl Employee Relations, MSTU)	1:15 PM	2:15 PM
	7	Human Resources	2:15 PM	3:15 PM
	8	Office of Human Rights	3:15 PM	3:45 PM
<b>Wednesday, June 17</b>	1	Supervisor of Elections	9:30 AM	10:00 AM

PRESENTATION DATE	#	DEPARTMENT	Estimated Start Time	Estimated End Time
(all day, beginning 9:30 a.m.)	2	Clerk of the Circuit Court	10:00 AM	10:45 AM
	3	Office of Technology and Innovation	10:45 AM	11:30 AM
		[LUNCH]	11:30 AM	12:30 PM
	4	Business Technology Services	12:30 PM	1:30 PM
	5	Administrative Services	1:30 PM	3:00 PM
	6	General Government	3:00 PM	4:00 PM
<b>Thursday, June 18</b>	1	Animal Services	TBD	TBD
	2	Emergency Management	TBD	TBD
	3	Safety & Emergency Services	TBD	TBD
<b>Friday, June 19</b>	1	State Attorney	9:30 AM	9:45 AM
(all day, beginning 9:30 a.m.)	2	Judiciary	9:45 AM	10:00 AM
	3	Public Defender	10:00 AM	10:20 AM
	4	Medical Examiner	10:20 AM	10:40 AM
	5	Health Department	10:40 AM	11:00 AM
	6	Human Services	11:00 AM	12:00 PM
<b>Thursday, July 16</b>	1	Sheriff		