



## **Building Inspector 1**

**Category:** Classified  
**Pay Grade:** C20  
**Job Code:** 12160

*To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.*

### **JOB SUMMARY**

Performs entry level technical work inspecting buildings and structural installations; inspects and tests installations for adherence to approved plans and specifications, for compliance with County building codes and regulations, and to protect the public against hazards caused by defective materials and workmanship in building constructions.

### **ESSENTIAL JOB FUNCTIONS (examples, not all inclusive)**

- Makes technical inspections of signs, new buildings, and structural installations or modification of old building constructions;
- Checks each project for defects, omissions, violations, and other departures from correct procedure and County building codes;
- Issues notice of non-compliance where work is not correct and directs to the attention of the Chief Building Inspector;
- Inspects all work upon completion and signs permit giving final approval for the County that the work is safe for life and property;
- Makes routine and periodic inspections of area assigned to check for violations and hazardous conditions;
- Investigates complaints of defective building installations reported as safety hazards, makes re-inspections as directed, and reports violations;
- Performs building tests on equipment and materials as directed;
- May perform data entry and retrieval functions in researching violations and scheduling inspections;
- Performs other related job duties as assigned.

### **QUALIFICATIONS**

#### **Education and Experience:**

High School Diploma or equivalent (G.E.D.) or vocational school graduate and five (5) years of experience in the field of construction or a related field or an equivalent combination of education, training, and/or experience that meets eligibility requirements according to one of the criteria in Florida Statute 468 covering examinations and certifications for persons who take the examination for certification as a Building Code Inspector (Note: Candidate must secure and continually maintain a valid certificate as a State of Florida Building Inspector in accordance with the requirements of FS 468.); or an equivalent combination of education, training, and/or experience.

#### **Special Qualifications (May be required depending on area of assignment):**

- Florida Driver's License or Florida Commercial Driver's License and endorsement, if any.
- Assignment to work a variety of work schedules including compulsory work periods in special, emergency, and/or disaster situations.

- Applicant must secure a valid certificate as a Building Inspector within two (2) years of employment and maintain the required continuing education as required by Florida.
- Other knowledge, skills, abilities, and credentials required for a specific position.

**Knowledge, Skills and Abilities:**

- Knowledge of the methods and materials involved in building construction and of standard building testing devices;
- Knowledge of possible defects and faults in construction or hazardous conditions and of effective corrective measures;
- Knowledge of the regulations governing building construction in the unincorporated areas of the County.
- Ability to apply computer applications and software;
- Ability to read and interpret building construction plans and specifications, and to recognize deviations from such plans in the construction process;
- Ability to diagnose defects and hazards in old and new building construction, and enforce specifications and regulations firmly, tactfully, and impartially;
- Ability to express oneself clearly and concisely, orally and in writing;
- Ability to keep records and to prepare and submit reports;
- Ability to secure a Building Contractor's Certificate of Competency;
- Ability to complete the continuing education as required by the state.

**PHYSICAL/MENTAL DEMANDS**

The work is medium work which requires exerting up to 50 pounds of force occasionally, and/or up to 30 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Additionally, the following physical abilities are required:

- **Balancing:** Maintaining body equilibrium to prevent falling while walking, standing or crouching on narrow, slippery, or erratically moving surfaces. The amount of balancing exceeds that needed for ordinary locomotion and maintenance of body equilibrium.
- **Climbing:** Ascending or descending ladders, stairs, scaffolding, ramps, poles and the like, using feet and legs and/or hands and arms. Body agility is emphasized.
- **Crawling:** Moving about on hands and knees or hands and feet.
- **Crouching:** Bending the body downward and forward by bending leg and spine.
- **Feeling:** Perceiving attributes of objects, such as size, shape, temperature or texture by touching with skin, particularly that of fingertips.
- **Fingering:** Picking, pinching, typing, or otherwise working, primarily with fingers rather than with the whole hand as in handling.
- **Grasping:** Applying pressure to an object with the fingers and palm.
- **Handling:** Picking, holding, or otherwise working, primarily with the whole hand.
- **Kneeling:** Bending legs at knee to come to a rest on knee or knees.
- **Lifting:** Raising objects from a lower to a higher position or moving objects horizontally from position-to-position. Occurs to a considerable degree and requires substantial use of upper extremities and back muscles.
- **Pulling:** Using upper extremities to exert force in order to draw, haul or tug objects in a sustained motion.
- **Pushing:** Using upper extremities to press against something with steady force in order to thrust forward, downward or outward.
- **Reaching:** Extending hand(s) and arm(s) in any direction.
- **Visual ability:** Sufficient to effectively operate office equipment including copier, computer, etc.; and to read and write reports, correspondence, instructions, etc.
- **Hearing ability:** Sufficient to hold a conversation with other individuals both in person and over a telephone; and to hear recordings on transcription device.
- **Speaking ability:** Sufficient to communicate effectively with other individuals in person and over a telephone.
- **Mental acuity:** Ability to make rational decisions through sound logic and deductive processes.
- **Stooping:** Bending body downward and forward by bending spine at the waist. Occurs to a considerable degree and requires full motion of the lower extremities and back muscles.

- Talking: Expressing or exchanging ideas by means of the spoken word including those activities in which they must convey detailed or important spoken instructions to other workers accurately, loudly, or quickly.
- Repetitive motion: Substantial movements (motions) of the wrist, hands, and/or fingers.
- Standing: Particularly for sustained periods of time.
- Walking: Moving about on foot to accomplish tasks, particularly for long distances or moving from one work site to another.

### **WORKING CONDITIONS**

Work is performed in an environment where errors can lead to significant physical or mental consequences for self or others.