



## **Park/Preserve Maintenance Worker**

**Category:** Classified  
**Pay Grade:** C13  
**Job Code:** 14754

*To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.*

### **JOB SUMMARY**

Performs manual, semi-skilled labor, involving public contact in the construction, maintenance, and repair of County parks/preserves, properties, equipment, and facilities; performs a variety of manual labor tasks requiring some job acquired skills in specialized fields; may perform a considerable amount of public contact in providing information and assistance to park/preserve patrons and in enforcing park/preserve rules and regulations.

### **ESSENTIAL JOB FUNCTIONS (examples, not all inclusive)**

- Participates in routine to advanced maintenance and repair duties and may occasionally act as lead worker or work independently in a satellite location;
- Performs semi-skilled tasks in one or more of the skilled trades and may assist higher-level maintenance workers in accomplishing skilled trade's projects;
- Operates lawn maintenance equipment in the mowing, edging, weeding, trimming, and pruning of grounds, shrub, trees, vines, palm fronds, and plant beds;
- Applies fertilizers and herbicides as needed;
- Cleans, paints, repairs, and maintains picnic tables, shelters, facilities, and boardwalks;
- Drives electric cart or pick-up truck to patrol the park;
- Installs and repairs irrigation systems and components with a trencher;
- Maintains and repairs the pipes and plumbing fixtures in the restrooms;
- Inspects, repairs, and maintains vehicles and small engines;
- Operates various automotive vehicles and machinery, such as tractors, mowers, bush hogs, front end loaders, as well as dump, flatbed, and pickup trucks;
- Performs recordkeeping duties (i.e. service records, basic logs) as required;
- Maintains and repairs electronic parking meters or electro-mechanical equipment;
- Works weekends, holidays, and rotates evening shift that entails independent responsibility in handling emergencies, enforcing park/preserve rules and regulations and closing parks/preserves;
- Lubricates, services, and makes routine inspections and repairs on vehicles and extensive repairs on small engines;
- Performs other related job duties as assigned.

### **QUALIFICATIONS**

#### **Education and Experience:**

One (1) year of park maintenance, park operations, skilled building, construction, facilities, ground maintenance, electronic/mechanical equipment support, laborer; or a diploma from the Public Works Academy of the Pinellas Technical Education Center and six (6) months of the above listed experience; or an equivalent combination of education, training, and/or experience.

**Special Qualifications (May be required depending on area of assignment):**

- Florida Driver's License or Florida Commercial Driver's License and endorsement, if any.
- Assignment to work a variety of work schedules including compulsory work periods in special, emergency, and/or disaster situations.
- Candidate to obtain a Commercial Driver's License within one year of employment or employment may be terminated.
- May require candidate to actually demonstrate or be formally trained in one or more specific assigned park/preserve support functions such as operations, maintenance, or repairs to electro-mechanical devices and equipment, or more advanced skilled trade related tasks.
- Other knowledge, skills, abilities, and credentials required for a specific position.

**Knowledge, Skills and Abilities:**

- Knowledge of tools, methods, and materials used in general maintenance and all aspects of park/preserve maintenance work;
- Knowledge of department rules, regulations, and operating procedures;
- Skill in the use of various tools and equipment associated with park/preserve maintenance work;
- Ability to recognize safety hazards and take precautionary measures to protect self and others;
- Ability to meet the public, give information regarding facilities, and enforce rules and regulations;
- Ability to perform instrument repair, basic computer systems, or meter repair work;
- Ability to read basic drawings, blueprints, and diagrams;
- Ability to perform heavy manual labor for extended periods, occasionally in adverse weather conditions;
- Ability to use or repair medium equipment and machinery.

**PHYSICAL/MENTAL DEMANDS**

The work is heavy work which requires exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects. Additionally, the following physical abilities are required:

- **Balancing:** Maintaining body equilibrium to prevent falling while walking, standing or crouching on narrow, slippery, or erratically moving surfaces. The amount of balancing exceeds that needed for ordinary locomotion and maintenance of body equilibrium.
- **Crouching:** Bending the body downward and forward by bending leg and spine.
- **Feeling:** Perceiving attributes of objects, such as size, shape, temperature or texture by touching with skin, particularly that of fingertips.
- **Fingering:** Picking, pinching, typing, or otherwise working, primarily with fingers rather than with the whole hand as in handling.
- **Grasping:** Applying pressure to an object with the fingers and palm.
- **Handling:** Picking, holding, or otherwise working, primarily with the whole hand.
- **Kneeling:** Bending legs at knee to come to a rest on knee or knees.
- **Lifting:** Raising objects from a lower to a higher position or moving objects horizontally from position-to-position. Occurs to a considerable degree and requires substantial use of upper extremities and back muscles.
- **Pulling:** Using upper extremities to exert force in order to draw, haul or tug objects in a sustained motion.
- **Pushing:** Using upper extremities to press against something with steady force in order to thrust forward, downward or outward.
- **Reaching:** Extending hand(s) and arm(s) in any direction.
- **Visual ability:** Sufficient to effectively operate office equipment including copier, computer, etc.; and to read and write reports, correspondence, instructions, etc.
- **Hearing ability:** Sufficient to hold a conversation with other individuals both in person and over a telephone; and to hear recording on transcription device.
- **Speaking ability:** Sufficient to communicate effectively with other individuals in person and over a telephone.

- Talking: Expressing or exchanging ideas by means of the spoken word including those activities in which they must convey detailed or important spoken instructions to other workers accurately, loudly, or quickly.
- Repetitive motion: Substantial movements (motions) of the wrist, hands, and/or fingers.
- Standing: Particularly for sustained periods of time.
- Walking: Moving about on foot to accomplish tasks, particularly for long distances or moving from one work site to another.

**WORKING CONDITIONS**

Work is performed in an environment with heavy equipment and machinery that could result in bodily harm to co-workers or others.