



Drug and Alcohol Abuse Trust Fund Application for Funding Announcement Fiscal Year 2021-2022

Pinellas County and the Substance Abuse Advisory Board (SAAB) are pleased to announce the solicitation of applications for the Alcohol and Drug Abuse Trust Fund award. Funding for the upcoming 21-22 fiscal year is \$40,000 and available for alcohol and drug abuse treatment or educational programs. The Alcohol and Drug Abuse Trust Fund is generated from court fees in accordance with Sections 938.13 and 893.165 of the Florida Statutes.

**All electronic applications must be submitted by Thursday April 1st at 5:00pm.
No late applications will be accepted.**

Eligible Applicants

Applicants must be nonprofit organizations that provide alcohol and/or drug abuse treatment and/or prevention programs. To be eligible for an award your organization must be licensed as a substance abuse treatment provider under Chapter 397 of the Florida Statutes and provide a copy of said license with your application.

Use of Funds

The funds must be used for **one-time only, non-recurring expenditures** such as equipment, special projects, training, renovations, and formalized prevention activities. Awards cannot be used for food and beverage reimbursements.

Drug and Alcohol Abuse Trust Fund Grant awards will range from **\$2,000 to \$10,000**. The funding period for these awards is **October 1, 2021 – September 30, 2022**.

Applications must be submitted online at the link in the application instructions. Please read the instructions before beginning or submitting an application.

Application Review Process

A review committee has been appointed to score each application and to make funding recommendations at the next SAAB Meeting. Applicants will be advised of whether or not they have been selected for funding and the date of the next SAAB Meeting to be tentatively held in April 2021.

Alcohol and Drug Abuse Trust Fund Online Application Instructions

Please read application instructions in their entirety before beginning or submitting an application for funding. Organizations may only submit one project proposal. Submission of multiple applications by a single organization will not be accepted.

1. Go to https://fs30.formsite.com/Pinellas8/TrustFund/form_login.html to access the online application.
2. Create a new user or login as a returning user. To begin the applications, organizations are required to create a username and password to access the application. We encourage organizations to use their organization's name when creating a username.

a. Examples

Agency Name	Usernames
Substance Abuse Counselors, Inc.	SACounselors, SACInc, or SubstanceAbuse
ABC Homeless Shelter	ABCShelter or ABCHomelessShelt

- b. Usernames must be between 6 and 24 characters
 - c. Passwords must be between 6 and 24 characters
 - d. If your organization has created a login for other Pinellas County applications, you will still need to create a login for this application.
3. Once a Username has been created, you may save the application and return at a later date to edit and submit the application. Once an application is submitted it cannot be edited or resubmitted. Applications must also be submitted by the deadline or the application will not be accepted, regardless of how complete the application is or when the application was started.
 4. For longer answer sections of the application, we recommend hard enters (or a full line) between paragraphs for readability.
 5. Budget Narrative: Be aware that there are no formatting options in the application's answer fields and you will not be able to copy and paste a table or spreadsheet into an answer field. To accommodate tables and spreadsheets you may submit a detailed budget as an attachment at the end of the application.

6. A copy of your organization's Department of Children and Families' substance abuse treatment provider license must be attached for your application to be eligible for funding. Not including your organization's license could preclude your project from consideration.
7. Be sure to complete all fields and be as thorough as possible.

All Grant Award Recipients Must

- Attend the SAAB Meetings and present written and oral reports as required.
- Submit to a monitoring visit by the County.
- Agree to request in writing any changes in scope and obtain approval from the SAAB.
- Agree to complete the funded project and expend all awarded funds during the grant funding period.

**Applications must be received by 5:00 p.m. on April 1, 2021.
No late applications will be accepted.**

For questions regarding the application, please contact:

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