



TECHNICAL MANAGEMENT COMMITTEE

Department of Solid Waste Conference Room

Minutes of the Meeting - March 28, 2018 (Revised 4/10/18)

The meeting of the Solid Waste Technical Management Committee (TMC) was held at the Department of Solid Waste Conference Room, 2:00 pm on Wednesday, March 28, 2018. Members and Alternates present were James Walker, Earl Gloster, Ben Shirley, Willie Joseph, Daniel Anspach, Bill Pickrum, Scott Witt, Michael Gordon, Ray Boler, Calvin Warren & Deb Bush. Pinellas County attendees were Paul Sacco, Interim Director Solid Waste, Linda Larkins, Stephanie Watson, Terese Galluccio, Robert Mills, Bill Embree, Greg Zellers, Joe Morrissey, Senior Assistant County Attorney, Brenden Mackesey, Assistant County Attorney and Deann Baker, Recording Secretary. Members absent without an alternate: Nick DiCeglie & Tom Nicholls.

Call to Order: After an introduction of all attendees, Mr. Walker called the meeting to order at 2:00 pm.

Citizens to be heard: None present.

Minutes: The Chairman called for review and approval of the meeting minutes from the meeting held on January 24, 2018.

A motion was made by Ray Boler and seconded by Scott Witt to approve the TMC Minutes from the meeting on January 24, 2108. Motion approved. Motion carried unanimously.

Operations Report: Deb Bush, DSW Division Manager

- The Operations report is for December & January.
- Total system tons for December was 79,675 & 86,558 for January.
- The Waste to Energy Facility sold 36,202 Megawatts in December & 43,953 in January.
- The 12 month capacity is going up, which is a result of the TRP. The boiler availability was 96.6% in January, which hasn't been seen for years. General housekeeping and conditions have improved. Covanta operations continues to invest in improvements to the facility for better maintenance & performance.
- A total of 15,433.61 tons of waste, excluding ash, was landfilled in the month of December. Of that, 10,547.07 was the result of diversions associated with the fall outage.
- A total 5,805.43 tons of waste, excluding ash, was landfilled in the month of January. No diversions took place during the month of January.
- The Water Treatment Facility is operating with 47 million gallons treated in December & 40+ million in January. About ½ of that went to the WTE plant.
- HEC₃ had more Mobile events in January, increasing to 2 events in 1 month.
- Business Waste Assessments are consistent, meeting & exceeding requirements.
- Tours and Presentations for the Recycling & Outreach Programs were up in January.
- The Spring Outage began on February 22nd and will continue through May. It affects 1 boiler at a time. Diversions are scheduled for Tuesday & Thursdays. Work associated with this outage consists of routine inspection and maintenance of equipment associated with all boilers and TG 2, repairs and replacement of some above and below ground fire protection systems, repairs to

Economizer Hoppers, boiler tube section replacements on all boilers, Air Heater replacements, and upgrades to Emissions Monitoring equipment.

- Solid Waste held its second Eco Fun Festival on February 25th. There were approximately 900 people in attendance. The event was a low waste event. The food vendors offered compostable or recyclable products & we staged people at all waste stations to educate guests on the best way to dispose of their waste. Water refilling stations were available and water bottles were given to guests. A preliminary waste analysis showed about 80% diversion of waste through composting & recycling. *Thank you to our partners for helping to make the festival a success.*
- The Master Plan negotiations have been completed and it is now in contract review. It is scheduled to go to the Board on April 24th, 2018.
- Bill Pickrum volunteered to be on the Committee for the Master Plan.

Financial Report:

- Linda Larkins reviewed the Financial Report which covers 10/1/2017-12/31/2017. At the time the report was run, the Clerk had not closed January or February.
- Linda commented on the User Fees, which are a bit less than normal for the first three months of the year. She ran a report that showed tonnage up 3.7% above what it was last year for the same period of October thru February, but the revenues for October thru December are running a bit behind. She will report January & February at the next meeting, which should show a significant increase.
- Electric and capacity revenues, Duke is 1 month in arrears.
- Recovered Metals. Covanta's October thru December metals revenue payment didn't post until after January 1. Once that is posted, we will be approximately 26% of the full year budget.
- Interest, running a bit low compared to the budget. The Office of Management and Budget takes a conservative approach in forecasting the FY19 interest component of the budget. She believes that when they close out the FY18 budget, we'll come in below budget estimates for interest.
- Operating Expenses are favorable primarily due to consulting, chemicals & timing of water and sewage invoice payments.
- Plant Management fees are actuals and only include October & November. December is not included, which is why it's favorable.
- Landfill Management only has the October ADS invoice, so we're missing 2 months of invoices.
- Capital Equipment & CIP are based on timing of purchases & project work.
- The Ending Reserves & Fund Balance is now listed on the summary.

CIP Update:

- Robert Mills provided a CIP update. Some key projects are closed, others are just beginning and other projects are in progress. Most all of them are an improvement to the overall operation of the Solid Waste facility.

Additional Items:

- Earl Gloster commented on the fire that took place at the single stream MRF in Ybor City on Monday, 3/26. This is the MRF that they take their recyclables to. He's spent time looking for an alternate location to take them without success. The MRF in St. Petersburg is at capacity and can't accept additional material. He questioned the TMC to see if there is a single stream MRF within driving distance that could receive recyclables. The MRF in Ybor City can't make an assessment as to how long they will be down, as they still don't have electricity. An approximate timeframe would be 6 weeks.
- Waste Pro uses a site to transfer the recyclables that they collect, so reaching out to Waste Pro might be an option. There was discussion regarding Solid Waste taking it, stockpiling it and then eventually taking it to the MRF in Ybor when they were back in operation.

- Paul Sacco discussed Solid Waste implementing a “user fee” or a “finance charge” for our Commercial accounts. There are accounts that continue to have balances & we’d like to bring them current. This would go before the Board during the annual review of user fees & wouldn’t become effective until October.
- Paul Sacco mentioned the renewal of the landfill operations contract with ADS. It went out for competitive procurement & they were the #1 ranked firm. The Board approved a 10 year contract last month.
- Terese Galluccio brought to the TMC that we are now accepting ACH & EFT payments. This will soon be advertised. She suggested the group discuss with their Financial Departments setting up one of these payment methods, which should help with not incurring additional finance charges.
- Hurricane season will soon be upon us, so Terese stated that we will be sending out letters & emails to all of our customers. We need to have the correct contact information for dispatchers and also billing contacts.
- The Charity Free Disposal spreadsheet has been updated to include the Goodwill Industry. They returned the application after the TMC approved the allotments and tonnage was prorated for 10 months.
- April 25th will be the Employee Appreciation Picnic. The Solid Waste facility will be closing at noon.
- Any ideas or arrangements for the recyclable materials while the MRF is down, please communicate. Deb will share any ideas that Solid Waste comes up with.

Adjournment:

Earl Gloster made a motion to adjourn and was seconded by Deb Bush. Meeting adjourned at 2:28 pm.

The next TMC Meeting is scheduled for May 23, 2018.

Respectfully submitted, Deann Baker, Recording TMC Secretary